

## Position Description

Vacancy ID: 6243

<b>Position:</b>	<b>Clinical Psychologist Allied Health Professional Mental Health &amp; Addictions Services</b>
<b>Reports to:</b>	<b>Locality Service Lead</b>
<b>Professional Accountability:</b>	<b>Professional Leader – Psychology</b>
<b>Directly Supervising:</b>	<b>Psychology students where applicable</b>
<b>FTE:</b>	<b>1.0 x2</b>

### Organisation Context

Te Whatu Ora | Health New Zealand leads the day to day running of the health system across New Zealand, with functions delivered at local, district, regional and national levels. It weaves the functions of the 20 former District Health Boards into its regional divisions and district offices, ensuring continuity of services in the health system.

Te Whatu Ora, Health New Zealand Te Pae Hauora o Ruahine o Tararua – MidCentral (MidCentral) (previously MidCentral District Health Board) provides healthcare services to over 180,000 people across the Manawatu, Horowhenua and Tararua regions. With a large hospital campus at Palmerston North, it also provides key health care and support services to neighbouring communities. We are one of the Manawatu's largest employers with over 2800 staff members.

### Description of Service

#### Mental Health & Addictions Services - Te Mātāpuna o te Ora - The Source of Wellbeing

Te Mātāpuna o te Ora provide Kaupapa Maori and Non Kaupapa secondary mental health and addictions care for children, youth, and adults across the MidCentral Health region. Services are locality based in the Manawatu, Tararua and Horowhenua geographical areas. The service is committed to becoming increasingly Co-existing problems (CEP) capable.

Te Mātāpuna o te Ora is an idiom which relates to and recognises the important role the awa (river) plays in ensuring the holistic wellbeing of the people. Traditionally Māori acknowledged awa as tupuna, an ancestor or named them after a significant event or attribute. Awa have mana and a mauri (life-force) of their own and enhance the mana and the mauri of the people.

## Role Relationships

Key functional relationships include: Psychology team members, MH&A Leaders, Multi-disciplinary teams (including medical, nursing, and allied health professional staff) and Administration staff

Service users and disability support clients, Family, Whanau, Hapu, Iwi, carers, General Practitioners, Support links (NASC), Enable NZ, Government agencies, ACC, Tertiary and other education providers, Accommodation providers, Community support services agencies, Other District Hospital staff as required.

## Role Purpose

This role will provide high quality psychology services to adults with moderate to serious mental health and or addiction needs in the community including support with transition to community-based care. The role will primarily be based in the Manawatu locality however, maybe required to work in other localities within the service.

To demonstrate a recovery focus that underpins all activities undertaken with service users, their families/whanau, and other agencies with whom service users may be involved with.

### The primary objectives include:

To provide a high standard of clinical psychology practice and clinical expertise, contributing to the provision of an efficient and effective service for adults with mental health and or addiction needs within Te Mātāpuna o te Ora

To contribute in an effective and cooperative manner within the multi-disciplinary treatment teams ensuring that a psychology perspective is present in team discussion and service user management

Provide consultation and complex care planning support to other MH&A clinicians as capacity allows

To be able to work autonomously, and to be able to access advice and support from the team when needed

To take a full part in the overall service delivery, planning, education, and training objectives which are established by the team and service.

To provide clinical supervision and instruction for psychology students/ interns working in the service and other psychologists in the wider MidCentral as required.

## Role Responsibility

Allied Health Professional responsibilities are centred around the Key Accountabilities which are made up of the four pillars of practice and MidCentral Bicultural Model of Care (2018).

### KEY ACCOUNTABILITIES:

- **TE HIRINGA O TE MAHI HAUORA** - Clinical Practice
- **TE ARATAKI ME TE WHAKAHAERE** - Leadership and management
- **TE WHAI I TE MATAURANGA** - Teaching and Learning
- **TE WHAKAPAI AKE I TE KOUNGA RANGAHAU ME TE HURINGA** - Service improvement and research

He Korowai Oranga, the Māori Health Strategy (2014) articulates three key concepts of Wai Ora, Mauri Ora and Whānau Ora; these three concepts are understood as a

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means for achieving Pae Ora (Healthy Futures). These concepts are interconnected and align with the Māori health model Te Whare Tapa Whā. Culturally responsive practice integrates the above elements to reinforce and further strengthen the strategic direction for Māori health and the advancement of healthcare for all New Zealanders. Wai Ora, Mauri Ora, Whānau Ora will be integrated by the Allied Health Practitioner into professional standards, clinical skills, critical inquiry and culturally responsive, evidence-based practice when partnering with the person, whānau and wider team.

The key accountabilities link to one or more of the Wai Ora, Mauri Ora and Whānau Ora concepts and these are identified within each accountability where:

- **Mauri Ora** (Individuals) Mauri is the concept of the life force that is instilled in people and all living things. Mauri Ora is the protection and advancement of this force for health.
- **Wai Ora** (Healthy Environment) Wai is literally water but, in this context, represents the natural environment in which we live. A healthy environment is essential for individual and collective health.
- **Whānau Ora** (Healthy Families) Whānau or families are the cornerstone of Māori, and indeed all people's lives. Providing care in this context ensures people are attached, grounded and empowered to advance the health of themselves, their families and wider communities.



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## TE TIRITI O WAITANGI OBLIGATIONS: ALLIED HEALTH PROFESSIONAL KEY ACCOUNTABILITIES

Participate in an innovative continuous quality improvement programme for Māori whanau.  
Promote the use of performance, quality and equity data and health outcome information to:

- Measure and monitor best practice and health inequities
- Identify barriers to high quality, equitable care
- Identify continuous quality improvement initiatives that focus on achieving health equity, excellent health outcomes, and excellent whanau care

Ensure the professional integrity of MidCentral by carrying out all functions in compliance with Te Tiriti o Waitangi by demonstrating ongoing commitments to keeping Te Tiriti alive.

Show sensitivity to cultural complexity in the workforce and a developing level of cultural competency with consumer and whānau populations of diversity.

Apply the articles of Te Tiriti o Waitangi in everyday practice:

- Article 1, Kawanatanga - Partnering for mutual benefit
- Article 2, Tino Rangatiratanga – Māori retain rights to their own treasures, resources and knowledge
- Article 3. Oritetanga – Māori are entitled to the same rights and outcomes as that of other citizens
- Article 4. Wairuatanga – Spiritual diversity is retained

Demonstrate understanding of and apply Te Whāre Tapa Whā (the four cornerstones of health), te taha wairua (spiritual aspects), te taha hinengaro (mental and emotional aspects), te taha whānau (family and community aspects) and te taha tinana (physical aspects) to practice

Practice is consistent with person/whānau centred care and the principles of - Te Tiriti o Waitangi.

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KEY ACCOUNTABILITIES				
TE HIRINGA O TE MAHI HAUORA -CLINICAL PRACTICE			Whānau Ora and Wai Ora	MEASURES
Wairua	Whānau	Hinengaro	Tinana	
<ul style="list-style-type: none"> <li>Practises in accordance with contractual and referrer requirements, with accepted professional standards of practice, ethical guidelines, and relevant legislation.</li> <li>Promotes and integrates into practice effective communication and evidence- based best practice models in a manner that the service user determines as culturally safe.</li> <li>Delivers a high standard of care and leads clinical practice initiatives that enhance patient care.</li> <li>Takes professional responsibility for managing own clinical case load load with increasing complexity and be able to independently adapt and make decisions regarding treatment / intervention and identify where additional clinical support is required.</li> <li>Practises in partnership with the service user, or in group work acknowledging whānau perspectives and supports their participation in services</li> <li>Identifies opportunities for rongoa (traditional Māori medicine) to be an effective contributor to health and wellbeing</li> <li>Integrates Māori approaches such as whakawhanaungatanga/building authentic meaningful relationships.</li> <li>Provides comprehensive effective and timely assessments, with an equity lens, using appropriate informal or formal assessments, e.g., psycho-diagnostic, neuropsychological and behavioural assessments, general psychometric testing to support diagnosis and clinical formulation. identifying strengths and deficits and establishing individualised therapeutic goals.</li> <li>Carries out regular clinical risk assessments for service users on own caseload and acts to effectively manage identified risks with support as required.</li> <li>Completes functional assessments and behaviour plans to manage challenging behaviours.</li> <li>Identifies and creates opportunities to promote health literacy and the provision of culturally competent treatment processes to improve outcome of care</li> <li>Enables culturally appropriate patient care ensuring the service user and whanau voice is provided for, and understanding of the diverse needs of Māori and Pacific populations by</li> </ul>				<ul style="list-style-type: none"> <li>Demonstrated caseload management in line with service criteria and within expected time frames. - Accurately logging of daily activity.</li> <li>Evidence of advice sought and referrals to other support services are made where further or ongoing support is required.</li> <li>Service user's records show ethnicity is identified and recorded correctly.</li> <li>Demonstrated safe practice is maintained in line with regulatory legislation, MidCentral policies i.e. infection control, risk identification, informed consent.</li> <li>Regular attendance and active contribution to MDT (leads as appropriate), clinics, case review / conferences, service planning and professional development activities.</li> <li>Evidence captured in current annual review of:               <ul style="list-style-type: none"> <li>Self-reflection on clinical and cultural best practice.</li> <li>Service User goals include what is valuable to the individual / Whānau and meet their self-identified needs.</li> <li>Te Whāre Tapa Whā is evident in treatment planning.</li> <li>Demonstrated interactions relaying, complex, sensitive and professional information and accountability for practice</li> </ul> </li> <li>Shows evidence of integrating actions into own clinical practice to reduce health inequities for people and whānau.</li> </ul>

Compassionate  
Ka whai aroha

Respectful  
Ka mātātoa

Courageous  
Ka whai ngākau

Accountable  
Ka noho haepapa

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<p>liaising through effective team coordination and advocacy with the relevant cultural and spiritual unit to provide appropriate support</p> <ul style="list-style-type: none"> <li>• Completes documentation consistent with legal and organisational requirements, including gaining consent, treatment plans and goals and completes daily data entry.</li> <li>• Actively contributes to MDT teams, case conferences safety planning and crisis management to ensure the delivery of a coordinated multidisciplinary service.</li> </ul>	<ul style="list-style-type: none"> <li>• <i>Has awareness of local, sub regional and regional situation in relation to health and social support, and the impact on service provision.</i></li> </ul>
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<b>TE ARATAKI ME TE WHAKAHAERE -LEADERSHIP AND MANAGEMENT <i>Whānau Ora and Wai Ora</i></b>				<b>MEASURES</b>
<i>Wairua</i>	<i>Whānau</i>	<i>Hinengaro</i>	<i>Tinana</i>	
<ul style="list-style-type: none"> <li>• Demonstrates effective time management and prioritisation of caseload, to optimise service quality.</li> <li>• Demonstrates basic conflict resolution and advocacy techniques.</li> <li>• Legislative requirements for the collection, use and storage of health and disability information including psychometric data are met.</li> <li>• Develops awareness of and creates opportunities for the practice of cultural beliefs, wairuatanga (spirituality), cultural considerations and tikanga in the practice setting.</li> <li>• Reflects on service provision and promotes innovation.</li> <li>• Engages and leads initiatives on behalf of clinical or professional team as applicable.</li> <li>• Clinical practices have been considered and the concepts within the Bicultural Model of Care applied.</li> <li>• Engages with Kaupapa Māori services and referral pathways available for our population.</li> <li>• Develops and fosters a positive work culture based on MidCentral values (appendix A).</li> <li>• A process of sharing information and knowledge between health professionals is maintained.</li> </ul>				<ul style="list-style-type: none"> <li>• <i>Leads, regularly attends, and actively contributes to relevant department, clinical and team meetings.</i></li> <li>• <i>Undertakes a lead role in project or service initiative when opportunities arise.</i></li> <li>• <i>Example provided of identified opportunities and participation in service provision and innovation.</i></li> <li>• <i>Daily activity logged and demonstrates time allocated effectively.</i></li> <li>• <i>Adheres to MidCentral policies and procedures regarding the collection and storage of psychometric records and data.</i></li> <li>• <i>Example of bicultural practice included and reflected on in annual review.</i></li> <li>• <i>Has self-identified and organised own mandatory education and professional development.</i></li> <li>• <i>Supports others in bicultural clinical practice.</i></li> </ul>

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TE WHAI I TE MATAURANGA - TEACHING AND LEARNING <i>Whānau Ora and Mauri Ora</i>				MEASURES
<i>Wairua</i>	<i>Whānau</i>	<i>Hinengaro</i>	<i>Tinana</i>	
<ul style="list-style-type: none"> <li>• Demonstrates commitment to the ongoing development and practice of the profession.</li> <li>• Maintains competence to practise through identification of learning needs, reflective practice and continuing competency programme (CCP) activities.</li> <li>• Supports the supervision of students in accordance with organisation / service agreements with relevant tertiary organisation / departmental guidelines and relevant Codes of Safe Practice.</li> <li>• Enhances own professional development and the skill base of the team.</li> <li>• Demonstrates commitment and application of Treaty of Waitangi and cultural competency within practice setting.</li> <li>• Updates knowledge of assessment and treatment techniques and developments in specific discipline / service based on current evidence and research.</li> <li>• Provides supervision and support for clinical psychology students, colleagues or other mental health clinicians as capacity and experience allow.</li> </ul>				<ul style="list-style-type: none"> <li>• Practise supervision occurs as outlined in the supervision requirements of the relevant professional body (e.g. NZ College of Clinical Psychologists or NZ Psychological Society) and NZ Psychologists Board Registering body professional development requirements are met.</li> <li>• Annual Practising Certificate is renewed.</li> <li>• Participates in NZ Psychologist Board CCP programme.</li> <li>• Essential skills training completed, presented at annual review, and maintained including TOW and CORE cultural responsiveness in practice.</li> <li>• Delivers education in the direct clinical area and discipline specific education across MidCentral and community teams as required.</li> <li>• Annual review and professional development plan initiated and occurs annually inclusive of cultural and clinical best practice.</li> <li>• Agreed identified training / development is completed within the required time frame.</li> </ul>

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TE WHAKAPAI AKE I TE KOUNGA RATONGA SERVICE IMPROVEMENT AND RESEARCH <i>Wai Ora</i> and <i>Mauri Ora</i>				MEASURES
Wairua	Whānau	Hinengaro	Tinana	
<ul style="list-style-type: none"> <li>Participates/ contributes / initiates or leads quality improvement and clinical governance activities.</li> <li>Contributes to annual planning process, including identifying gaps in service and contributing or leading work / projects that may result from the planning process.</li> <li>Recognise cultural risk for service users and whānau and takes the appropriate action to ensure the environment is safe for service users, whānau and staff</li> </ul>				<ul style="list-style-type: none"> <li>Demonstration of an awareness of service plan and MidCentral values.</li> <li>Actively participates in clinical governance meetings and quality improvement activities.</li> <li>Participates in sub regional and regional professional networks and initiatives as appropriate for the role.</li> <li>Quality Audits including documentation audits are completed and actions incorporated into practice.</li> <li>Demonstrates openness to change and courage in working differently.</li> <li>Reflects on current research in area of practice individually and in team discussions.</li> <li>Evidence of best practice actively sought to inform clinical practice.</li> <li>The care environment is adjusted to meet the service user needs.</li> </ul>



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Health and Safety				MEASURES
Wairua	Whānau	Hinengaro	Tinana	
<ul style="list-style-type: none"> <li>Apply Health and Safety knowledge and skills to all work practices to ensure compliance with the Health and Safety at Work Act 2015 and any subsequent amendments or replacement legislation.</li> </ul>				<ul style="list-style-type: none"> <li>Is familiar with all policies and procedures as they affect the work environment.</li> <li>Ensures that safe working procedures are practised, and no person is endangered through action or inaction.</li> <li>Is aware of and can identify hazards and acts accordingly, including preventing or minimising the adverse effects of hazards.</li> <li>Can apply MidCentral's emergency procedures, including use of safety equipment and materials.</li> <li>Ensures that all incidents including near misses are reported within the required timeframe using MidCentral's incident reporting system.</li> <li>Ensures that all incidents including near misses are reported within the required timeframe using MidCentral's incident reporting system.</li> <li>Actively participates in MidCentral's health and safety programmes, through input into meetings and feedback through committee structures.</li> </ul>

## Key Competencies

Competencies are the skills, knowledge and attributes required to be fully competent in this position. There will be a programme available for appointees to meet competencies where a need for continued development is identified.

For the purposes of selection essential competencies have been identified, and decisions will be made based on the ability of applicants to meet these:

### ESSENTIAL COMPETENCIES:

- Knowledge and experience in the field of mental health
- Neuropsychological and psychological assessment skills
- MA and Post Graduate Diploma or doctoral level qualification in clinical psychology
- Registered as a clinical psychologist with the New Zealand Psychologists Board
- Ability to work as a member of a multi-disciplinary team
- Commitment to service user and whanau participation in the development and delivery of services
- Ability to apply theoretical and professional knowledge-based concepts to practice
- Commitment to ongoing personal and professional development and service improvement
- Effective written, oral, and interpersonal communication skills
- Ability to manage time and resources to achieve outcomes
- Current Full New Zealand Drivers Licence
- Knowledge of and experience working with issues relating to family violence, abuse and neglect.
- Meets MidCentral's Values and Behaviours
- Meets the statutory and organisational requirements for working with children, as per the Children's Act 2014 and MidCentral policy, including a satisfactory police check and other safety checking processes

### DESIRABLE COMPETENCIES:

- Experience in working in multi-professional team settings in the community or hospital setting
- Knowledge and experience of working with adults
- Some knowledge of the Palmerston North area and surrounding districts
- Membership of New Zealand professional groups – NZ Psychological Society and/or the New Zealand College of Clinical Psychologists
- Skills in clinical research or empirical evaluation of service and outcomes
- Knowledge of relevant legislative policies and Acts

## Physical Attributes

*Under the Human Rights Act 1993 discrimination based on disability is unlawful.*

*MidCentral will make all reasonable efforts to provide a safe and healthy work place for all, including persons with disability.*

*Every effort has been made to outline requirements clearly. If a potential applicant has uncertainties about their ability to fulfil these physical requirements, enquiry should be made whether it would be possible to accommodate a particular issue by obtaining advice from Occupational Health & Safety / Infection Control Team.*

- Ability to move about and undertake necessary duties in the department and to move to other Departments throughout the Organisation and at times out into the community.
- Ability to stand, walk, sit, stretch, bend, twist, climb stairs.
- Ability to sit at a desk for long periods with associated mental concentration and repetitive activities that accompany administrative tasks including word processing, filing and written documentation.
- Manual dexterity sufficient to drive, operate computer and other relevant clerical equipment and necessary clinical equipment.
- Visual ability sufficient to drive, read, observe, write/record, use computer, operate clerical or clinical equipment and monitor any necessary clinical equipment and patient status and safely administer medications enabling accurate performance of essential job duties.
- Hearing and speech sufficient undertake sensitive in-depth communication, facilitating understanding of clients/customer communication both directly and by telephone (including cell phone) together with ability to recognise impending emergencies relating to clients.
- A high degree of mental concentration is required.

## Conditions of Appointment

### APEX/DHBs Psychologists Multi-Employer Collective Agreement

The Collective Agreement which covers the work of this position is the APEX and District Health Boards Psychologists Multi-Employer Collective Agreement which applies to employees appointed to roles that are covered by the Collective Agreement and who are members of the Association of Professional and Executive Employees (APEX) union.

### DHB/PSA Allied, Public Health and Technical Multi-Employer Collective Agreement

However, the Allied, Public Health and Technical Multi-Employer Collective Agreement also contains provision for psychologists and you are able to become a party to this Collective Employment Agreement if you wish. The union that represents employees in this collective is the PSA.

### NATURE AND TENURE OF APPOINTMENT

The appointment will be subject to the conditions contained in this schedule, MidCentral's policies and appropriate legislation.

#### Permanent Position

The appointment is permanent; four weeks' notice in writing by either party is required. In the event of the appointee being found to have breached the organisation's code of conduct or other policies, the appointment may be terminated without notice.

#### Temporary Position

The appointment is temporary and is expected to conclude in 12 months' time while the job holder is on parental leave. Should the job holder on parental leave exercise their right to return at an earlier date, this temporary appointment would terminate prior to this date with a minimum of four weeks' notice in writing. In any other event, the appointment shall be subject to four weeks' notice in writing on either side. In the event of the appointee being found to have breached the organisation's code of conduct or other policies, the appointment may be terminated without notice.

### SALARY

The annual salary for the position will be negotiated within the salary range applicable to the APEX/DHBs Psychologist Multi-Employer Collective Agreement or the DHB/PSA Allied, Public Health and Technical Multi-Employer Collective Agreement.

Salary is proportionate to hours worked. All salary payments will be made by direct credit to a nominated bank account in the appointee's name (or jointly including the appointee's name).

### HOURS OF WORK

This is a 40-hour week position.

If the appointment is full-time the employee shall not engage in any other business or occupation without the prior consent of the Organisation. If an appointee is engaged in other business or occupation when taking up a full-time appointment with MidCentral, and wishes to continue to participate in this other business or occupation, this must be disclosed to the hiring manager prior to accepting the appointment.

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## COVID-19 VACCINATION

Employees are required to be fully vaccinated against COVID-19 (two doses of a Ministry of Health approved vaccine), plus one booster. You will be required to provide evidence that have these three vaccinations prior to commencing employment.

## TREATY OF WAITANGI

MidCentral is committed to its obligations under the Treaty of Waitangi. The appointee will be expected to incorporate the principles of the Treaty of Waitangi in their working practices.

## EQUAL EMPLOYMENT OPPORTUNITIES

MidCentral is committed to the principles of Equal Employment Opportunities and all recruitment activities are conducted in accordance with these principles.

## SMOKE FREE ENVIRONMENT

MidCentral provides smoke-free workplaces that protect the health and comfort of employees, patients/ clients, contractors, volunteers and visitors. All buildings, grounds and vehicles owned, occupied or leased by MidCentral are smoke-free. Employees are expected to promote smoke-free lifestyles and act as role models when working with patients/ clients and in the community.

## CODE OF CONDUCT

MidCentral has a Code of Conduct that sets out the standards of performance and conduct required of employees. Employees of MidCentral are also required to act with a spirit of service to the community and meet high standards of integrity and conduct as set out in Standards of Integrity and Conduct - a code of conduct issued by the Public Service Commission.

## SHARED APPROACH TO WORK PRINCIPLES

It is important that MidCentral has a healthy and safe working environment in which all employees feel their contribution is valued and appreciated. The actions and behaviours below are intended to provide a guide and assist us all to develop and maintain this environment.

To be happy and proud in our work we will:

- Care for and support each other to have a safe work environment;
- Treat each other with trust and respect, recognising cultural and other differences;
- Communicate openly, honestly and act with integrity;
- Enable professional and organisational standards to be met;
- Support each other to achieve, and acknowledge contributions and successes.

MidCentral does not tolerate bullying, harassment, or inappropriate behaviour in the workplace environment.

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## CONFIDENTIALITY

All employees are responsible for the security of confidential and sensitive information which is held by MidCentral. All employees have a responsibility to comply with the requirements of the Privacy Act 2020 and the Health Information Privacy Code 1994 and any subsequent amendments.

It is a condition of employment for all employees that confidential or sensitive information is only accessed, used or disclosed as necessary to meet their employment or contractual obligations and in accordance with the relevant legislation, their professional obligations, and any other obligations imposed by law. Note: This does not preclude the sharing of clinical information among health professionals involved in the care or treatment of the individual on a “need to know” or consultancy basis.

Confidential information concerning a patient or client who is receiving or has received services provided by MidCentral may not be accessed by employees not involved in the care or treatment of the patient or client, and also may not be disclosed to unauthorised persons, except for those specific cases defined in relevant legislation and as per MidCentral’s Confidentiality Policy.

## HEALTH DECLARATION

Shortlisted applicants will be required to complete a Health Declaration form and provide this to the hiring manager. They may also be required to undergo a medical examination as part of assessing their ability to fulfil the requirements of the position.

## DECLARATION OF CRIMINAL CONDUCT AND OTHER INFORMATION

Shortlisted applicants will be required to complete a Declaration of Criminal Conduct and Other Information form and provide this to the hiring manager.

## POLICE CLEARANCE/ CHECK(S)

Some appointments at MidCentral are subject to a Police Clearance which requires the applicant to complete a New Zealand Police Vetting Service Request and Consent Form. Additionally, overseas police checks may need to be applied for by the appointee if they have lived in any country other than New Zealand for 12 months or more within the last 10 years.

Shortlisted applicants will be advised of the requirement to undergo a New Zealand Police Clearance, and provide overseas police clearance/s, as required.

Notwithstanding the police clearance process upon appointment, in future all MidCentral employees may be required to undergo police and/ or other vetting procedures, and all staff will be required to participate in this process.

MidCentral reserves the right to withdraw any offer to the appointee, or if the appointee has commenced work, terminate employment, if any adverse information arises out of the police check/s.

## CHILDREN’S ACT 2014

Due to this role having contact with children and MidCentral’s commitment to child protection, shortlisted applicants will be subject to ‘safety checks’ in accordance with the Children’s Act 2014 before any offer of employment is made. These checks are required periodically for existing employees in accordance with the relevant legislation.

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## APPLICATIONS

Applicants are required to complete an official form of application, providing names and addresses of three confidential referees\* – one being the current or most recent employer or educator, and attaching a CV and cover letter. Copies of recent testimonials or any other information considered pertinent to the position may also be included.

To apply online, please visit the “Vacancies” page under “Working at MDHB” on our website: [www.midcentraldhb.govt.nz](http://www.midcentraldhb.govt.nz).

Any queries may be addressed to Human Resources on +64 6 350 8850 or email [vacancy@midcentraldhb.govt.nz](mailto:vacancy@midcentraldhb.govt.nz).

*\*Referee reports obtained or provided are subject to Section 27 (1) (c) of the Official Information Act 1982 and Section 29 (1) (b) of the Privacy Act 2020 and shall not be released or their contents disclosed to the applicant or to any person not directly involved in MidCentral’s appointment and review procedures.*

## Appendix A - MidCentral's Values and Behaviours

All employees of MidCentral will adopt the values and demonstrate the behaviours related to them of being Compassionate, Respectful, Courageous and Accountable - in the following ways:

### COMPASSIONATE - KIA WHAI AROHA

- Is responsive to the needs of people, whānau and the community.
- Strives to deliver beyond expectations and go the extra mile.
- Shows concern for others and offers proactive and timely assistance and support to others.
- Is empathetic and mindful of others and sensitive to their feelings.
- Creates an environment where others feel safe and supported, encouraging them to contribute and share their views and perspectives.

### RESPECTFUL – KIA WHAI NGĀKAU

- Shows politeness, admiration and honour to others and does not cause offence.
- Actively listens when someone is speaking and shows value for other peoples' perspectives.
- Genuinely engages and listens to others and considers their views while making decisions.
- Is inclusive of diverse perspectives and the cultural beliefs of others and actively seeks to improve own knowledge.
- Recognises team member strengths and development needs, and coaches them to maximise their potential.

### COURAGEOUS – KIA MĀTĀTOA

- Speaks up when things are not right.
- Is adventurous in search of feedback and is open to feedback.
- Puts organisational interests ahead of their own.
- Speaks up when they have to contribute or when other's behaviour is inconsistent with the MidCentral's values.
- Champions innovative ideas in the team, and on behalf of the team.
- Is willing to question accepted approaches and processes and open to challenge.

### ACCOUNTABLE – KIA NOHO HAEPAPA

- Acknowledges and assumes responsibility for their actions and does not blame others when things go wrong.
- Strives for excellence and delivers high quality care that focuses on the needs of the consumer and whānau.
- Is innovative and strives for quality and excellence.
- Following through on conversations – saying what you will do and doing what you say.
- Is able to intervene effectively when progress against budgets, plans or projects is off track.
- Is committed to rapid resolution of complaints, problems and issues.



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## Appendix B – MidCentral’s Strategy

The infographic is titled "WE ARE COMMITTED TO" in large purple letters, with the Māori translation "Ka ū tā mātou mahi" below it. It features three circular icons: "QUALITY LIVING" (Kia pai te noho) showing a child and an elderly woman; "HEALTHY LIVES" (Kia ora te tangata) showing a man and a child; and "WELL COMMUNITIES" (Kia ora te hapori) showing a person with a globe. Below these are three main sections: "WE ARE ABOUT" (Better health outcomes, better health care for all), "INDIVIDUALLY AND TOGETHER WE WILL" (Achieve quality and excellence by design), and "WE WILL BE" (Compassionate, Respectful, Courageous, Accountable). At the bottom, it lists "WE WILL ACHIEVE THIS SUCCESS THROUGH OUR" People, Partners, Information, Stewardship, and Innovation.

### WE ARE COMMITTED TO

**Ka ū tā mātou mahi**

**QUALITY LIVING**  
Kia pai te noho

**HEALTHY LIVES**  
Kia ora te tangata

**WELL COMMUNITIES**  
Kia ora te hapori

#### WE ARE ABOUT

Better health outcomes, better health care for all

**Ko tā mātou mahi**

He whakapai ake i te hauora hei oranga mā te katoa

#### INDIVIDUALLY AND TOGETHER WE WILL

Achieve quality and excellence by design

Connect and transform primary, community and specialist care

Partner with people and whānau to support health and wellbeing

Achieve equity of outcomes across communities

#### WE WILL BE

Compassionate    Respectful  
Courageous        Accountable

**Ka pēnei mātou**

Ka whai aroha        Ka whai ngākau  
Ka mātātōa         Ka noho haepapa

#### HE mahi takitahi hei toa takitini

Kia kōunga, kia hiranga te hoahoa  
Kia mahi tahi me te tangata, me te whānau hei tautoko i te hauora me te oranga  
Kia tūhono e pai ake ai te atawhai tuatahi, te atawhai hapori, te atawhai ngāo  
Kia tōkeke ngā hua mā ngā hapori katoa

#### WE WILL ACHIEVE THIS SUCCESS THROUGH OUR

People    Partners    Information    Stewardship    Innovation

**Ka eke angitu mātou mā**

Ō mātou iwi    Ō mātou hoa mahi    Te whakamāhio    Te tiaki    Te ouaha

# Te Whatu Ora

Health New Zealand

Te Pae Hauora o Ruahine o Tararua  
MidCentral

## DECLARATION

I certify that I have read this position description and reasonably believe that I understand the requirements of the position. I understand that:

- a) The position description may be amended by the employer following reasonable notice me.
- b) I may be asked to perform other duties as reasonably required by the employer in accordance with the conditions of the position.

Position holder's name: .....

Position holder's signature: .....

Line Manager's Name: .....

Line Manager's Signature: .....

Date of signing: ...../...../.....