

MIDCENTRAL DISTRICT HEALTHBOARD

**Minutes of the Clinical Council meeting held on Wednesday 5  
August 2020 at 5.15pm, Board Room, Palmerston North Hospital**

**CLINICAL COUNCIL MEMBERS PRESENT**

- Dr Simon Allan (Chair)
- Dr Don Baken
- Fiona Bradley
- Dr Nader Fattah
- Sophie Loveridge
- Tim Dunn

**IN ATTENDANCE**

- Judith Catherwood, General Manager, Quality and Innovation
- Jodie Hickey, Committee Administrator

**1. APOLOGIES**

- Apologies were received from Council Members, Jane Ayling, Dr Garry Forgeson, Dr Nicola Pereira, Raeleen Toia, Celeita Williams and Gail Munro (ex-officio)

**2. NOTIFICATION OF LATE ITEMS**

No late items were raised

**3. CONFLICT AND/OR REGISTER OF INTEREST**

No new interests were raised

**4. ONE PAGER**

Clinical Council members agreed with the new design of the one pager. It was suggested that titles be added below member's photos. Photos are to be sent to members prior to being added to one pager to ensure they are happy with the image. New members to send a photo through to be used.

*It was recommended that:*

Jodie Hickey, Council Administrator update one pager with photos and titles then send back out to Clinical Council members for endorsement once completed.

**5. SHARED CARE SYSTEMS – DATA SHARING MOU**

Dr Nader Fattah advised there was a gap in information governance when multiple users were using shared care systems such as eclipse, this was raised as a risk at a recent THINK Hauora board meeting. The Systems involved have users with roles/qualifications but all users' are able to access all data stores regardless of whether it is required for their role. The lack of governance may mean that certain practises/health care facilities stop sharing data to avoid those that shouldn't have access to the information been able to see it.

Clinical Council members provided feedback on draft MOU which had been developed to address this.

It was noted that the new Digital Governance Group structure was about to be established and that Clinical and Consumer Council would be invited to nominate representatives. It was suggested that a pharmacy representative be included in the Digital Governance group.

The Clinical Council would continue to keep the development of the Digital Governance group at top of mind and request an update from Steve Miller, Chief Digital officer when he attends the 4 November 2020 Clinical Council meeting.

*It was recommended that:*

Jodie Hickey, Council administrator to forward MOU document to Steve Miller, Chief Digital Officer with Clinical Councils support.

## **6. WARD 21 RE-DESIGN**

Vanessa Caldwell, Clinical Executive, Mental health and addictions, attended to present the new ward 21 design and seek the Clinical Councils feedback on the plans.

The new location was to be where Pullar house is currently. The bed capacity would be 24-28 and the design would allow for future expansion.

Privacy was paramount. The new facility would have a private entrance and a foyer area that would be entered before entering the secure facility.

There had been strong Consumer and Whanau input into the initial design to ensure it was fit for purpose and culturally sensitive.

Vanessa advised that in the longer term they would look to enhance Te Matai house to allow under 18's who required care to be kept local.

The mental health team along with consumers and whanau members visited the Counties Manakau unit and the design is based on their structure.

*It was recommend that:*

The Clinical Council would continue to follow and be updated on the progress of the new mental health unit.

## **7. OPERATIONAL PLAN**

Craig Johnson, General Manager, Strategy, Planning and Performance and Bronwyn White, Advisor, SPP, ran through the operational plan and Annual plan and how they tie into other plans within MidCentral DHB.

The DHB Operational plan is currently been developed, it focused on the DHB's four main priority's with focus on digital. The operation plan is a living document so is constantly been updated and refreshed.

Clusters have their own operations plans.

Bronwyn advised she is keen to bring more visibility to the outcomes framework that sits within the Operation plan and the measures that sit under it. Bronwyn would be keen to engage a level of support from the Clinical Council members in the strengthening of the outcomes framework.

The annual plan is not currently approved and may not be approved for the current year due to the approaching election.

*It was recommended that:*

Jodie Hickey, Council Administrator to invite Bronwyn White back to engage with the Clinical Council on the development of the 2020/2021 Annual plan and health priorities. The Clinical Council to provide feedback on how it can be improved.

Jodie Hickey, Council Administrator to contact Bronwyn White to see how she would like to engage Clinical Council members in the development of the outcomes Framework.

## **8. HEALTH REVIEW**

Craig Johnston, General Manager, Strategy, Planning and Performance ran through the Health and Disability review report that was provided to members.

The document has a big focus on Maori health and Equity.

The document recommends that all DHB's take responsibility for disability services – this is currently been lobbied against by Disability services.

It recommends that all DHBs would take responsibility for all maternity services.

Lot of emphasis on population health.

There are no solid recommendations on oral services, one vendor provides the service across all DHB's and has high charges. Improvements need to be made in this area.

It was suggested that reducing the number of DHBs may allow better communication between the different areas and mean that the same systems can be rolled out to allow information sharing. It would also mean that process and services can be aligned and standardised.

A concern with combining multiple DHB's would be that smaller areas may lose their voice.

Primary Care funding is very old and a revamp is required – the document addresses this and make suggestions of funding changes that would benefit the population.

It was recommended that Funding pathways be provided to DHB's to address underfunding and give more flexibility.

*It was recommended that:*

Clinical Council members continue to follow the Health and Disability Review and the recommendations made.

## **9. CLUSTER PAIRINGS**

Simon ran through the new clusters that members have been added to.

*It was recommended that:*

Jodie Hickey, Council Administrator re-activate cluster pairing meetings.

Clinical Council members to engage with their allocated cluster as to how they may engage with difference Governance Groups, CAGs and attend forums to improve visibility of the Clinical Council.

## **10. WORKPLAN**

Simon Allan presented the new work program. Members approved the new work plan and agreed it encompassed all areas they are wanting to influence.

Clinical Governance is on the work plan and Simon will be attending a Committee Structure workshop during August. Kelvin Billingham, Chief Medical Officer is also keen to engage with the Clinical Council on Clinical Governance.

*It was recommended:*

Kelvin Billingham, Chief Medical Officer be invite to future Clinical Council meeting to engage with the Clinical Council on Clinical Governance.

## **11. MINUTES**

It was resolved:

- That the minutes of the previous Clinical Council meeting July 1 2020 be **approved** as true and correct.

## **8. DATE OF NEXT MEETING**

Clinical Council meeting  
Wednesday 2 September 2020  
Board Room, Palmerston North Hospital

**Meeting Closed at 7.12pm**