



MidCentral District Health Board | Te Pae Hauora o Ruahine o Tararua

# MidCentral District Health Board

## Agenda

### Clinical Council

#### Distribution

#### Council Members

- Dr Simon Allan (Chair)
- Gail Munro (Ex-officio)
- Dr Don Baken
- Fiona Bradley
- Jane Ayling
- Tim Dunn
- Celetia Williams
- Sophie Loveridge
- Dr Garry Forgeson
- Dr Nader Fattah
- Dr Nicola Pereira
- Raeleen Toia

**Date:** 3 March 2021

**Time:** 5.15-7.15pm

**Place:** Seminar Room,  
Arohanui Hospice

#### Management Team

Judith Catherwood, General Manager, Quality and Innovation

Dr Kelvin Billingham, Chief Medical Officer

Gabrielle Scott, Executive Director, Allied Health

Celina Eves, Executive Director Nursing

Jodie Hickey, Committee Administrator

Council Secretary Contact Details:

[Jodie.hickey@midcentraldhb.govt.nz](mailto:Jodie.hickey@midcentraldhb.govt.nz)

Next Meeting Date: 7 April 2021

Deadline for Agenda Items: 22 March 2021

**Midcentral District Health Board  
Clinical Council Meeting  
Wednesday 3 March 2021**

**1. KARAKIA** 5.15PM

He Karakia Timata

Kia hora te marino  
Kia whakapapa pounamu te moana  
Hei huarahi mā tātou I te rangi nei  
Aroha atu, aroha mai  
Tātou I a tātou I ngā wā katoa  
Hui e tāiki e

May peace be widespread  
May the sea be smooth like greenstone  
A pathway for us all this day  
Give love, receive love  
Let us show respect for each other

**2. APOLOGIES**

**3. NOTIFICATION OF LATE ITEMS** 5.20PM

**4. CONFLICT AND/OR REGISTER OF INTERESTS** 5.25PM

**4.1 ADMENDMENT TO REGISTER OF INTEREST**

Pages 4

**5. IMPROVED ACCESS TO PRIMARY CARE** 5.35PM

Discussion: Clinical Council members to **discuss** how THINK Hauora is addressing improved access to primary care in the MDHB region

*Discussion to be led by Chiquita Hansen, CE THINK Hauora and Dr Paul Cooper, Medical Advisor Acute care*

**6. COVID VACCINATION PROGRAMME** 6.05PM

Discussion: Clinical Council members to **discuss** the Covid 19 Vaccination programme and ways in which Clinical Council members can **offer** support.

*Discussion to be led by Kelvin Billingham, Chief Medical Officer*

**7. AGENDA ITEMS** 6.45PM

Pages: 6-10  
Documentation: Clinical Council Focus Areas 20-21  
Recommendation: Is recommended that the Clinical Council **review** the Clinical Council focus areas and **confirm** the Agenda items for the next meeting

**8. MATTERS ARISING** 6.55PM

Pages: 11  
Documentation: Clinical council matter arising  
Recommendation: Clinical Council to update the matters arising schedule

**9. LATE ITEMS** 7.00PM

**10. MINUTES OF THE PREVIOUS MEETING** 7.05PM

Pages: 12-15  
Documentation: Clinical Council 3 February 2021 Minutes  
Recommendation: is recommended that the Clinical Council confirm the 3 February 2021 Clinical Council minutes to be true and correct record

**11. MEETING CLOSED** 7.15PM

Nāku te rourou nāu  
Te rourou ka  
Ora ai te iwi

(With your basket and mine the people will be fed)

Go in peace

<b>Register of Interests: Summary, March 2021</b>			
<b>Name</b>	<b>Date</b>	<b>Company/Organisation</b>	<b>Nature of Interest</b>
Allan, Simon	22.8.17	Central PHO	Board Member.
	22.8.17	MidCentral DHB	Employee – Palliative Care Specialist.
	22.8.17	Cancer Society Manawatu	Member of Executive.
	22.8.17	Arohanui Hospice	Director, Palliative Care.
Ayling, Jane	11.12.19	THINK Hauora	Member THINK Hauora Board
	25.8.17	Royal NZ College of General Practitioners	Assessor.
	1.7.18	J Ayling – contractor	Locum primary health care nurse contractor. Transformational leadership coach
	4.11.20	Cook Street Healthcare	Employee
Baken, Don	11.9.17	Massey University	Employee - Clinical Psychologist/Research Co- ordination/Regional Lead Psychology & Social Support Initiative.
Bradley, Fiona	6.9.17	Green Cross Health Ltd	Shareholder
	16.2.21	THINK Hauora board	Member
	16.2.21	MidCentral DHB	Employee - Pharmacy Project Facilitator, Locum Pharmacist
Tim Dunn	24.6.20	Occupational Therapy NZ	Member
	24.6.20	Occupational Therapy Board of NZ	Contractor
	24.6.20	MidCentral	Employee
Fattah, Nader	7.11.17	THINK Hauora	Chair, Clinical and Digital Governance Committee Trustee, THINK Hauora Board Principal Medical advisor
	7.11.17	Best Care (Whakapai Haoura)	General Practitioner
	7.11.17	Youth One Stop Shop	General Practitioner
	14.2.19	MidCentral DHB	Member, Primary, Public & Community Advisory Group
	1.8.19	Ministry of Health	HISO Member
Garry Forgeson	18.6.19	MidCentral DHB	Employee – Oncologist
	1.8.17	Cancer Society of New Zealand Inc	Board Member
	18.6.19	CSNZ Central Districts Division Board	President
	24.8.17	PNH Regional Cancer Treatment Trust	Member
Loveridge, Sophie	20.6.19	Kauri Healthcare	Employee - Registered Nurse
Pereira, Nicola	1.8.17	MidCentral DHB	Employee – Paediatrician, and, Deputy Clinical Director, Child Health.
	1.8.17	Advanced Paediatric Life Support	Instructor.
	1.8.17	Royal College of Paediatrics & Child Health (UK)	Member.
	1.8.17	Royal Australasian College of Physicians	Member.
	1.8.17	Paediatric Society of New Zealand	Member.
	1.8.17	Ministry of Health	Technical Expert Assessor for MoH Audits.
Williams, Celetia	30.6.20	AUT University	Employee - Lecturer at AUT University Department of Paramedicine
	30.6.2	St John Ambulance New Zealand	Employee - Intensive and Extended Care Paramedic
	30.6.2	Vivere New Zealand Trust	Founding member and Trustee
	30.6.2	AUT University	Doctoral candidate
	30.6.2	Oranga Tamariki	Caregiver
	30.6.2	Australasian College of Paramedicine	Member

### Clinical Council members attendance record

	July	August	September	October	November	February
Dr Simon Allan	<input checked="" type="checkbox"/>	✓	✓	✓	✓	✓
Dr Don Baken	✓	✓	✓	<input checked="" type="checkbox"/>	✓	✓
Fiona Bradley	✓	✓	✓	✓	✓	✓
Jane Ayling	✓	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	✓	✓	✓
Tim Dunn	✓	✓	<input checked="" type="checkbox"/>	✓	✓	✓
Celetia Williams	✓	<input checked="" type="checkbox"/>	✓	✓	✓	✓
Sophie Loveridge	✓	✓	✓	✓	✓	✓
Dr Garry Forgeson	✓	✓	✓	✓	✓	<input checked="" type="checkbox"/>
Dr Nader Fattah	✓	<input checked="" type="checkbox"/>	✓	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	✓
Dr Nicola Pereira	✓	<input checked="" type="checkbox"/>	✓	✓	✓	✓
Raeleen Toia	✓	<input checked="" type="checkbox"/>	✓	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

## Clinical Council Focus Areas 2020-2021

ITEM	LEAD/ INITIATE	INFLUENCE	MONITOR	FREQUENCY	RESPONSIBLE	DATE	METHOD
<b>Equity</b>							
<b>Maori Health</b>		P	P		Tracee Te Huia, General Manager, Maori Health	TBC	Maori health indicators – Deep dive
<b>Hauora (Whanau one stop</b>		P				TBC	
<b>Patient Experience</b>		P				TBC	
<b>Workforce</b>							
<b>Workforce</b>	P		P		Keyur Anjaria, General Manager, People and Culture	TBC	Ensure the workforce has the resources and skills required. Mixed ethnicity and diversity within the workforce Workforce encouraged to work to utilise skills/specialties to ensure the greatest impact Initiate District wide workforce plan Staff survey results Unintended bias and racism in the workplace
<b>Intersectoral Development</b>		P			Kath Cook, CEO MidCentral DHB and Kelvin Billinghurst Chief Medical Officer	May 2021	Clinical Council to influence Communication between Universities/Tertiary partners Discuss progress with Kath Cook and potential involvement of Council in the creation of a workplan

<b>Workforce plan</b>							Understand health workforce outside of the hospital – district wide workforce plan
<b>Digital</b>							
<b>Telehealth</b>					Sue Pond, Project Manager, EPMO, Bronwen Warren, Programme Manager, EPMO and Barbara Ruby, Planning and Integration Lead, Acute and Elective services		Support base value of telehealth based on patient feedback Request telehealth utilisation report including acceptability by patients
<b>IT Platform</b>					Steve Miller, Chief Digital Officer, Digital Services	TBC	Clinical Council to continue to support IT/Digital health. Functioning digital platform will reduce errors and improve communication.
<b>Mental Health</b>							
<b>CAFS</b>						TBC	Nicola to bring to Clinical Council meeting to determine how the Clinical Council can support
<b>INF (Ward 21 Design)</b>					Vanessa Caldwell, Clinical Executive, Mental health and Addictions	TBC	Vanessa to attend and present to Clinical Council
<b>Te Ara Rau</b>					Raeleen Toia, Clinical Council Member	TBC	Raeleen to bring to Clinical Council meeting to determine how the Clinical Council can support
<b>PT Experience</b>					Chris Hocken, Consumer Projects lead, Mental health and Addictions	TBC	Chris Hocken to attend the Clinical Council meeting to discuss. MARAMA “Real time feedback” IPAD board

Communications							
Promote the Clinical Council							<ul style="list-style-type: none"> <li>• Screen saver – Jodie Hickey to book, Clinical council members to determine the content</li> <li>• Sound bite – Regular Communications to workforce</li> <li>• Profiles – Profiles to be set up and updated as required</li> <li>• Portals- use of to promote eg Child Health</li> </ul>
Website						Mar 2021	Work with Jonathan to develop useful two way interactive site
Operational							
Health Pathways						TBC	Clear referral process/criteria to ensure patients' needs are meet
Diabetes					Colin Thompson, Medical Advisor	TBC	Fiona to lead in pharmacy initiative Service integration and delivery
Facilities Development					Kath Cook, CEO MidCentral DHB	May 2021	Review progress Continue to monitor



<b>Cluster/Delivery Planning</b>							Two way pairing network brings issues to Council's attention
<b>Clinical Governance</b>					Judith Catherwood, General Manager, Quality and Innovation and Kelvin Billingham, Chief Medical Officer	Feb 2021	Assist in effective CG model and deployment

#### **Clinical Council achievements 2017-2020**

- PANE service
- Chair of Council on FRAC
- Te Awa governance- seat (2 by chance) on the governance of this important work
- Review of major projects- including “speaking up for safety”, staff survey (MCH), CNS review, Lab services Contract, DHB Pharmacy Contracting, Integrated Service Model, Locality Planning
- Community pharmacy facilitation and establishment of conjunctivitis treatment in Retail Pharmacy
- Mental Health- ward 21 re-build
- Cluster pairing establishment
- Referral process, medical letters and general communication secondary to primary
- Facilities review- mitigation plan (together with Combined Medical Staff) and influencing strategic building plan
- Equity issue – influencing and monitoring Maori Health Outcome Indicators
- Consumer Council- chair's presence on Consumer Council, two way influence, joint programme of Councils with Mental Health, Equity and shared patient/whanau centered interest model.
- Engagement in MDHB strategy refresh

- Clinical Governance - development of the quality agenda, shared governance approach and the new committee structures

- **Schedule of Matters Arising**

<b>Matter</b>	<b>Raised</b>	<b>Scheduled</b>	<b>Responsibility</b>	<b>Method</b>	<b>Status</b>
Facilities Development – Clinical Council to continue to follow the facilities development progress	4 Sep 19	5 May 2021	Judith Catherwood, General Manager Quality and Innovation/Dr	Verbal Update/Report	Ongoing
Persistent Pain Service, Clinical Council to follow the Implementation of the Persistent Pain Service.	4 Sep 19	7 April 2021	Deborah Davies, Primary, Public and Community Health	Report	Open
Te Awa Strategy – Clinical Council to Follow the progress of the Te Awa Strategy.	4 Sep 19	TBC	Steve Miller, Chief Digital Officer	Verbal Update	Open
Clinical endorse the Clinical Governance framework and will continue to support the development and roll out of the new structure	7 Aug 19	4 August 2021	Judith Catherwood, General Manager, Quality and Innovation/ Dr Simon Allan, Clinical Council Chair/ Clinical Council Members	Verbal Update	Open
Communications – Clinical Council to work with Communications on ideas to boost profile and keep audiences updated on initiatives the Clinical Council are involved in.	4 Sep 19	March 31 2021	Dr Simon Allan, Clinical Council Chair/Jodie Hickey, Clinical Council Administrator	Report	Ongoing
Work Program 2019/20 to be developed. Fluid document, to be brought back to each meeting and updated as items of interest arise	2 Sep 19	ongoing	Dr Simon Allan, Clinical Council Chair	Workshop	Open

MIDCENTRAL DISTRICT HEALTHBOARD

**Minutes of the Clinical Council meeting held on Wednesday 3  
February 2021 at 5.15pm, Board Room, Palmerston North Hospital**

**CLINICAL COUNCIL MEMBERS PRESENT**

- Dr Simon Allan (Chair)
- Dr Don Baken
- Fiona Bradley
- Dr Nader Fattah
- Sophie Loveridge
- Tim Dunn
- Jane Ayling
- Dr Nicola Pereira
- Celeita Willams
- Gail Munro (ex-officio)

**IN ATTENDANCE**

- Judith Catherwood, General Manager, Quality and Innovation
- Kelvin Billinghamurst, Chief Medical Officer
- Syed Zaman, Clinical Executive, Te Uru Whakamauora – Healthy Ageing and Rehabilitation
- Andrew Nwosu, Operation Executive, Te Uru Whakamauora – Healthy Ageing and Rehabilitation
- Jodie Hickey, Committee Administrator

**1. APOLOGIES**

- Apologies were received from Council Members, Dr Garry Forgeson and Raeleen Toia

**2. NOTIFICATION OF LATE ITEMS**

There were no items raised

**3. CONFLICT AND/OR REGISTER OF INTEREST**

There were no items raised

**4. ADMINSTRATIVE ITMES**

All items noted

**5. FRAILTY AND REHAB SERVICE MODEL**

Andrew Nwosu, Te Uru Whakamauora – Healthy Ageing and Rehabilitation ran through the Te Uru Whakamauora model of care – it is currently at the conception phase in rehabilitation.

Service is currently limited to specific areas – HOP service is run out of Kauri Healthcare, the aim is to make it available district wide and target Localities with a high deprivation index.

The model aims to achieve improved care closer to home. To reduce presentations to Emergency departments and enable patients to remain in their home and promote community rehabilitation.

The rehabilitation service is for anyone who requires rehabilitation from 16 years and over.

It was raised that the term frequent flyer has judgemental connotations and a more neutral term needs to be used.

A Hui was held and engaged with a wide range of Whanau and Consumers to determine the design of the service model.

A clinical service plan is currently in development and will start in the Horowhenua and address how to use the services available and address gaps in services in the locality. This is part of the DHB sustainability plan.

The model offers little short term gains but will allow savings to be made long term.

The business case will be presented first to OLT then onto FRAC.

It was resolved that:

Clinical council believe the Te Uru Whakamauora model of care is a great investment and endorse it.

Jodie Hickey to send meeting invite to Andrew and Syed to give a progress update at the April/May Clinical Council meeting.

## **6. CLINICAL GOVERNANCE STRUCTURE**

Kelvin Billingham, Chief medical officer introduced himself to the Clinical Council.

Clinical Council members introduced themselves to Kelvin.

An overview was given on the new Clinical Governance structure.

The new structure would have 8 core committees, 3 of which overlap. 5 Core committees that relate specifically to Clinical and Patient staff/health care worker issues. The committees will support the Clusters and help empower them.

It is proposed that a member of the Clinical and Consumer council will have members on each of these enterprise committees, this will help to strengthen the relationship with the Councils.

CAGS will still continue to exist as they do at present.

The new structure aims to tie together all the different clinical areas of MidCentral DHB and make them meaningful and constructive.

The structure currently encompasses just the bits MidCentral DHB have responsibility for but it is planned that it can be connected to Governance structures within Primary health and Regional/National services.

The new Clinical Governance structure has been developed with clinical engagement over 3-4 months and feedback is sought. Dr Simon Allan and Dr Nader Fattah were involved in the development of the new Clinical governance structure.

Currently at the feedback stage.

It was resolved that:

The Clinical Council approve of the new Clinical Governance Structure

Clinical Council will follow the progress and implementation of the new structure

## **7. WICKED PROBLEM DISCUSSION**

Clinical Council discussed the issues surrounding Primary Care access and sustainability.

The district is currently 14 General Practitioners short of optimum levels.

Nursing staff are currently 50-60 down.

Health need is well excess of resources available leading to access challenges.

Junior doctors are very important as they will be our future medical leads and succession planning is critical.

All solutions need to be discussed and investigated.

The relationship between MidCentral and the Medical School of the University of Auckland could be improved.

An effort needs to be made to promote being a GP as a career path within schools.

Rangitane iwi have been working to engage with youth to promote health careers. More Maori healthcare workers are needed to address equity and Maori health issues.

Work needs to be done on educating consumers and changing their mind set to encourage them to see a prescriber (such as a nurse practitioner or pharmacist) where possible.

A working group has currently been set up to address the workforce issue. The Council would like to tap into the working group and ensure that solutions are set in place.

Kauri currently has two house officers for a 3 month period but this is just a Band-Aid and not a long term solution.

Simon thanked Kelvin for attending the meeting.

It was resolved that:

Jodie Hickey to invite Chiquita Hansen to the March 3 Clinical council meeting to discuss the working group and how the Clinical Council can help to ensure wins/changes are made.

Jodie Hickey to invite Kelvin to a future meeting to workshop another wicked problem.

## **8. MINUTES**

It was resolved:

- That the minutes of the previous Clinical Council meeting November 4 2020 be **approved** as true and correct.

## **9. AGENDA ITEMS**

Chiquita Hansen to attend to discuss the working group that is currently addressing the workforce issue.

Rob Weir to be invited to discuss the Covid 19 response.

## **8. DATE OF NEXT MEETING**

Clinical Council meeting  
Wednesday 3 March 2021  
Arohanui Hospice seminar room

**Meeting Closed with a Karakia by Simon at 7.15pm**