

YOUR HEALTH INFORMATION

WHAT WE DO WITH IT, WHO SEES IT & WHO MAY ACCESS IT

- We collect and keep it so we can provide you with the best possible health care.
- We keep it securely in both paper and electronic formats.
- We track who sees it.
- Clinicians involved in your care, Managers investigating complaints and incidents, and Auditors (quality assurance activities) can access it.
- We send discharge summaries and copies of clinic letters to your GP.
- We store some of your clinical information electronically in a regional database and it can be viewed by clinicians who are caring for you at any health centre in the region.
- You can see it or request copies of your health information from the Release of Patient Information team.
- You can request or make a statement of correction if you think your health information is inaccurate.
- We may disclose some of your health information under certain legislation without consent or notification to you. We only do this if we are required to by law. Your clinical record will hold a notification of this.
- We keep your health information for a minimum of ten years and we will advertise when planning our next destruction so that you may request a copy.

