

## MIDCENTRAL DISTRICT HEALTH BOARD

Minutes of the Disability Support Advisory Committee held on Tuesday 7 July 2009  
at 4.00pm in Board Room, Board Office, Gate 2B, Heretaunga Street, Palmerston North.

**PRESENT**

Lindsay Burnell (Chair)  
Diane Anderson  
Ann Chapman  
Jonathan Godfrey

Tawhiti Kunaiti  
Ormond Stock  
Ian Wilson

**IN ATTENDANCE**

Mike Grant, Acting Chief Executive Officer  
Heather Browning, General Manager, Enable New Zealand  
Lareen Cooper, General Manager, MidCentral Health  
Karen Nisbet, Committee Secretary  
Anne Amooore, Group Manager, Human Resources  
Nicholas Glubb, Group Manager, Clinical Quality and Service Improvement  
Sue Wood, Director of Nursing, Nursing Department

Media (o)  
Public (o)

**1. WELCOME**

Opening the meeting the Chairman welcomed Tawhiti Kunaiti, new Committee Member.

**2. APOLOGIES**

Apologies were received from Nicholas Steenhout, Committee Member and Murray Georgel, CEO

**3. LATE ITEMS**

There were no late items.

**4. CONFLICT OF INTEREST/REGISTER OF INTEREST UPDATE****4.1 Amendments to the Register of Interests**

Ian Wilson advised his term as Chair and Director of Environmental Research had ended June 2009.

**4.2 Declaration of Conflicts in Relation to Today's Business**

Agenda item 6.3.2 Review of Braille Signage at Enable New Zealand Update. Jonathan Godfrey is the Director for Foundation of the Blind.

## **5. MINUTES**

### **5.1 Minutes**

It was recommended:

*that the minutes of the previous meeting held on 3 March 2009 be confirmed as a true and correct record.*

### **5.2 Recommendations to Board**

The Committee noted that all recommendations contained in the minutes had been approved by the Board.

### **5.3 Matters Arising**

There were no matters arising from the minutes.

## **6. STRATEGIC ISSUES**

### **6.1 Communications: Web Review (Disability Audit)**

An update was provided by Mike Grant, Acting CEO on behalf of the Manager, Administration and Communications. Formal feedback was provided to the Committee. It was noted that a number of changes and improvements are to be made. These changes will be updated to the Committee in line with the MDHB Web Group implementation plan.

It was recommended:

*that this report be received.*

### **6.2 Annual Staff Awareness Update**

It was noted by management that regular updates will be provided to the Board on Staff Awareness.

In answer to a members question a description of a typical day of a Clinical Nurse Specialist was provided by the Director of Nursing, in relation to the Clinical Nurse Specialist role for Intellectual Disability.

It was noted that this would be a very good profile to provide to the Communications Unit to include in the Staff Newsletter.

It was recommended:

*that the report be received, and that future updates on disability awareness activity be provided through the regular Communications, HR and Customer Feedback reports.*

### **6.3 Disability Facility Stocktake**

#### **6.3.1 Improved Access to Car Parking: Update**

It was recommended:

*that the report be received.*

### 6.3.2 Review of Braille Signage at Enable New Zealand Update

It was noted that due to extenuating circumstances this item would be brought back to the committee in October.

It was recommended:

*that this report be received*

### 6.4 Disability Consumer Feedback, 2009/10

An update was provided by the Group Manager, Clinical Quality and Service Improvement. It was noted that a number of other DHBs have been identified in providing surveys and MCH will work with these DHBs to compare results.

An error on Table 1 page 6.14 was identified with figures on the graph being transposed. The Group Manager, Clinical Quality and Service Improvement will email amended figures to Board members.

The Committee noted that there are a high percentage of people identified with having a disability and it was asked if a definition of a disability had been provided in the survey. At this stage a definition has not been provided but may prove useful.

The Committee advised that in 2001 the number of people across New Zealand self identifying with having a disability in a nationwide survey was 17% and this reduced to 16.1% in 2006.

It was recommended:

*that the report be received.*

### 6.5 Inquiry re Quality of Care & Service Provision for People with Disabilities

The General Manager of Enable New Zealand provided an update. An error on the report was noted that the Deputy Health and Disability Commissioner was appointed by Ministry of Health not the Health and Disability Commissioner.

It was noted that the new appointment does not start for another six months.

It was recommended:

*that the report be received.*

### 6.6 Hutt Valley DHB's Summary Report on Care of Patient with a Severe Disability

Sue Wood, Director of Nursing provided a summary of the report. The Committee acknowledged the amount of detail that was provided in the report and that they would like to be updated annually with enhancements made and an ongoing stocktake of improvements.

The Committee queried if a record of examples like the "Red Tray" system were set up for aiding disabled patients at the Hospital. It was advised that effective consumer input should be provided on further enhancements.

It was noted that Mental Health has clear consumer input but this has not as yet taken place for the disability processes.

An extensive discussion ensued on Not for Resuscitation procedures. The Committee were reassured that the policy procedures and practices provided by MidCentral Health were

appropriate in general and in relation to the issues raised in the Hutt Valley DHB Report.

The Director of Nursing concluded that MidCentral rated between 7-8 out of 10 in comparison to the Hutt Valley DHB situation when asked to rate the DHB.

It was recommended:

*that the report be received.*

## **7 GOVERNANCE ISSUES**

### **7.1 Review of Terms of Reference - Governance**

The Acting CEO advised that there were three points to be taken from the Terms of Reference. The Terms of Reference, the role of the Committee and centralAlliance. The centralAlliance sub-committee may involve change of structure. The Disability Support Advisory Committee will be reviewed again in 12 months time.

It was recommended:

*that the Terms of Reference be noted.*

### **7.2 2009/10 Work Programme**

The Acting CEO noted the significant points of the Work Programme. The essential difference being greater transparency of reports between the Hospital Advisory Committee and the Community and Public Health Advisory Committee. The second significant point was that operating reports will now include certain matters on a regular basis, including Disability.

It was recommended:

*that the 2009/10 work programme be noted*

## **8. LATE ITEMS**

There were no late items.

## **9. DATE OF MEETING**

Tuesday 6 October 2009 at 4pm, MidCentral DHB Office, Board Room, Gate 2B, Heretaunga Street, Palmerston North.

## **10. INFORMATION ONLY ITEMS**

### **10.1 Psychogeriatric Plan**

The Acting CEO advised that this report was very comprehensive and the Dementia Care Model on page 10.10 was to be noted.

It is recommended:

*that this report be received for information only.*

**10.2 Health of Older Persons Plan: Update**

It is recommended:

*That this report be received.*

**11. EXCLUSION OF THE PUBLIC**

It was recommended:

*that the public be excluded from this meeting in accordance with the Official Information Act 1992, section 9 for the following items for the reasons stated:*

<i>Item</i>	<i>Reason</i>	<i>Reference</i>
<i>"In Committee" minutes of the previous meeting</i>	<i>For reasons stated in the previous agenda</i>	

The meeting closed at 5.00 pm.

Confirmed this 6th day of October 2009.

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Chairperson