

## MIDCENTRAL DISTRICT HEALTH BOARD

Minutes of the Disability Support Advisory Committee held on Tuesday 2 March 2010  
at 4.00pm in Board Room, Board Office, Gate 2B, Heretaunga Street, Palmerston North.

**PRESENT**

Lindsay Burnell (Chair)  
Diane Anderson  
Ann Chapman  
Jonathan Godfrey

Tawhiti Kunaiti  
Phil Sunderland  
David Warburton

**IN ATTENDANCE**

Murray Georgel, Chief Executive Officer  
Mike Grant, General Manager, Funding Division  
Heather Browning, General Manager, Enable New Zealand  
Karen Nisbet, Committee Secretary  
Jill Matthews, Manager, Administration and Communications  
Muriel Hanratty, Director, Patient Safety and Clinical Effectiveness  
Anne Amooore, Group Manager, Human Resources  
Jeff Small, Group Manager, Commercial Services  
Nicholas Glubb, Operations Director, Specialist and Regional Services

Media (o)  
Public (o)

**1. APOLOGIES**

There were no apologies. Nicholas Steenhout was absent.

**2. LATE ITEMS**

There were no late items.

**3. CONFLICT OF INTEREST/REGISTER OF INTEREST UPDATE****3.1 Amendments to the Register of Interests**

There were no amendments to the Register of Interest.

**3.2 Declaration of Conflicts in Relation to Today's Business**

No interests were declared.

**4. MINUTES****4.1 Minutes**

*that the minutes of the previous meeting held on 6 October 2009 be confirmed as a true and correct record.*

## **4.2 Recommendations to Board**

The Committee noted that all recommendations contained in the minutes had been approved by the Board.

## **4.3 Matters Arising**

There were no matters arising from the minutes.

## **5. STRATEGIC ISSUES**

### **5.1 Annual Communications Update**

The issue of alternate communication formats for the disabled, more specifically Braille and large print formats was discussed. It was advised that the alternate formats that are available at MidCentral DHB are largely what is available nationally. Management agreed to investigate means of making key documents available in this way, eg. Code of Rights and Responsibilities and the informed consent form.

An update will be provided back to the Disability and Support Advisory Committee in July.

It was recommended:

*that the report be received.*

### **5.2 Disability Facility Stocktake Update**

The Group Manager, Commercial Support Services summarised the Disability Facility Stocktake Update. It was noted that projects valued at \$180 - \$190k had been put on hold due to the financial situation.

It was noted when a new building is built there was a requirement to meet the current regulations. This also applies when renovating an existing building. It was advised by the Group Manager, Commercial Support Services that this process was assessed and then completed at the planning stages of a new building.

It was recommended:

*this report be received.*

### **5.3 New Zealand Disability Strategy Contracts Update**

The General Manager, Funding Division summarised the report. It was noted that ten special audits were commissioned over the last 18 months due to the ongoing problems with clinical care and leadership. It was advised that the audits provided information on the lack of career planning and succession planning in management and nursing care. This is a national and regional problem and the General Manager, Funding Division was confident this was a sector wide issue not specific to MidCentral DHB.

The General Manager, Enable New Zealand provided information on a new policy announcement from the Ministry regarding access levels and funding for equipment and housing modifications and hearing aid subsidies. This scheme will provide \$8.2 million immediately for disability equipment and modifications and an additional \$20 million over the next two years.

The General Manager, Enable New Zealand was working to ensure that the information regarding the policy changes was relayed to the staff and the public domain.

The policy is to try and get waitlists down to a reasonable number by 2011.

It was recommended:

*that this report be received.*

#### **5.4 Annual Update – Stocktake of Employment Practices and Education & Development.**

The role of MidCentral DHB as a large organisation in modelling the way in promoting employment for the disabled community was discussed.

The Group Manager, Human Resources advised that all positions available in MidCentral Health go through a robust review with Occupational Health and Safety on their attributes, components and skills. It was noted that it was difficult with the current environment as not all jobs were available to all people with disabilities. However every reasonable accommodation to modify a job for someone with a disability was made where possible.

It was noted that the new Career and Salary Progression Framework that had been established was an advanced competency framework and you would require a good level of understanding to advance to the next level.

It was recommended:

*that this report be received*

#### **5.5 Human Rights Review Tribunal – Paid Family Caregivers Case**

The CEO advised that the information provided in this report was to inform members only of the possibility of changes that may occur from the decision. He advised that he will keep members updated with information as it comes to hand.

It was noted by a member that the reason to appeal was for dollar signs and not what is best for the person in care. It was advised that this is a Ministry of Health contract and MidCentral DHB is not involved, however if the appeal was unsuccessful there may well be financial considerations for MidCentral DHB.

It was recommended:

*that the report be received*

#### **5.6 Child and Adolescent Oral Health Update**

It was advised that the survey approved by the Disabled Persons Assembly is still to be completed and the results when received will provide a basis for further options to universal access for the mobile dental clinics. The Disability Support Advisory Committee will be updated further in the July Disability Support Advisory Committee.

It was recommended:

*this report be received*

## 5.7 centralAlliance

The CEO summarised the order papers that were provided to the Disability Support Advisory Committee from Whanganui.

It was noted that the order papers seemed very general and did not provide as much focus as the committee meetings held at MidCentral DHB.

The Chairman of MidCentral Health DHB advised that he would talk to the Chairman of the Disability Support Advisory Committee in Whanganui and provide feedback of this conversation to the Committee in July.

It was also advised that the next two order papers from Whanganui will be available at the July Disability Advisory Support Committee meeting.

It was recommended:

*that this report be received*

## 5.8 Letter of Expectation

The CEO advised that this letter is reasonably consistent with the Minister's advise from last year and expectations. This has been provided to the board for information only.

It was recommended:

*that the Minister of Health's letter of expectations dated 9 February 2010 be noted.*

## 6 OPERATIONAL REPORTS

### 6.1 Disability Consumer Feedback (January – December 2009 inclusive)

It was recommended:

*this report be received.*

## 7 GOVERNANCE ISSUES

### 7.1 2010/11 Work Programme

The General Manager, Funding Division updated the committee on a major primary care initiative. This was one of nine projects underway nationally.

This project is being led by the four PHOs in MidCentral DHB's district and the four major areas of focus being:

- Integrated family health care centres
- Acute demand
- Elderly population
- Whanau Ora

The DHB's approach was to work with Primary Healthcare. Each separate business case would need the DHB's endorsement.

It was recommended:

*that the updated 2010/11 work programme be noted.*

**8. LATE ITEMS**

There were no late items.

**9. DATE OF MEETING**

Tuesday 6 April 2010 at 4pm, MidCentral DHB Office, Board Room, Gate 2B, Heretaunga Street, Palmerston North.

This would be to discuss the District Annual Plan. There is a possibility that this meeting may not be required, but at this stage it is confirmed for 6 April 2010. Jonathan Godfrey advised that he may not be attending.

It was recommended:

*that the Disability Support Advisory Committee's next meeting be held on 6 April 2010.*

**10. EXCLUSION OF THE PUBLIC**

It was recommended:

*that the public be excluded from this meeting in accordance with the Official Information Act 1992, section 9 for the following items for the reasons stated:*

<i>Item</i>	<i>Reason</i>	<i>Reference</i>
<i>2010/11 District Annual Plan</i>	<i>Under negotiation</i>	<i>9(2)(j)</i>

The meeting closed at 5.20 pm.

Confirmed this 6th day of April 2010.

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Chairperson