

# MidCentral District Health Board

## Community & Public Health Advisory Committee Meeting

Minutes of meeting held on Tuesday, 3 August 2010 at 1.00 pm in the Boardroom of Board Office , Gate 2B Heretaunga Street, Palmerston North

The meeting commenced at 1.00pm

### **PRESENT:**

Diane Anderson (Chair)  
Dennis Emery (Deputy Chair)  
Graeme Campbell  
Ann Chapman (ex officio)  
Phil Sunderland (ex officio)  
Linda Gray  
Charmaine Hamilton  
Oriana Paewai

### **IN ATTENDANCE:**

Murray Georgel, Chief Executive Officer  
Mike Grant, General Manager, Funding Division  
Carole Chisholm, Committee Secretary

### **OTHER:**

Staff: (5)  
Public: (0)  
Media: (0)

### **1. APOLOGIES**

There were none.

### **2. NOTIFICATION OF LATE ITEMS**

There were no late items.

### **3. CONFLICT AND/OR REGISTER OF INTERESTS UPDATE**

Oriana Paewai advised her interest in relation to items 1.7.2 'Before School Check meets targets'; 1.9.4 'Maori Community Action Plan Fund' (MACP) and 2.1 'Central Regional Financial Review Pilot' of the Operating report as a contract provider.

## 4. MINUTES

### 4.1 Minutes

It was requested that under 5.3 'Falls Prevention in the Older Person' the third paragraph be substituted with the following:

"A Committee member pointed out that there were ethical issues that needed to be considered when planning to use members of a client population as subjects in drug related research".

It was recommended:

*that the minutes of the previous meeting held on 6 July 2010 be confirmed as a true and correct record subject to substitution of the aforementioned paragraph.*

### 4.2 Recommendations to the Board

It was noted that all recommendations contained in the minutes were approved by the Board.

### 4.3 Matters Arising from the Minutes

Management confirmed there had been recent publicity around some research indicating that supplementation of Vitamin C resulted in higher incidents of cardiac arrest.

## 5. OPERATIONAL REPORTS

### 5.1 Funding Division Operating Report – July 2010

Oriana Paewai's interest as a contract provider was noted and it was agreed that she could participate in discussions. There was no discussion on Items 1.7.2 'Before School Check meets target' or 1.9.4 'Maori Community Action Plan Fund' (MCAP).

#### *Item 1.1.2 Aged Residential Care*

There was an onus on the providers to substantiate their compliance with monitoring requests as the consequences of not doing so were severe and significant. If necessary a reaudit would be undertaken to ensure that the actions in question were occurring.

It was noted that in many cases not all incidents would be picked up during audits. There were two separate audit processes. Certification audits and surveillance audits between the provider and the regulator via the Ministry of Health and an issues based audit via DHB instigation as a result of complaints.

#### *Item 1.1.4 interRAI assessment tools update*

Discussions between MidCentral and Whanganui DHBs and SupportLinks around commonalities with service selection and administration function roles were continuing. The Committee would be receiving regular updates through the operating report.

#### *Item 1.2.4 Regional Leadership Group*

A Committee member noted that only two members of the three groups were from the MidCentral DHB region. However, the matter was outside of the Board's control and a process of networking would be involved.

#### *Item 1.3.1 Mental Health and Addiction Network (MHAN)*

In order to provide clarity around the organisation's providers in this area, it was requested that a chart be devised which would give some context to the contracts. This item would be added to the work programme in due course.

*Item 1.4.1 IDE Update*

This Feilding project was progressing well with the first stage nearing completion. The next part of the project would be a more formal approach and would incorporate working through agreements with respective tenants and developing building plans.

*Item 1.4.4 Office of the Auditor-General Report on After Hours*

It was confirmed this report would be available on their website in approximately one week's time.

*Item 1.6.2 Auditor-General's Study of the Elective Services System*

Discussion ensued on the approach by the Auditor-General into Elective Services since 2000. The discussion concurred that the audit was probably initiated due to the significant increase in public funds for elective procedures over the period. It was also agreed that key learnings from the audit would be helpful to DHBs.

*Item 1.9.3 QIPPS*

A Committee member enquired as to who provided and paid for setting up the QIPPS Service. Management would report back to the next meeting.

*Item 2.1 Central Regional Financial Review Pilot*

Oriana Paewai confirmed her interest in this item as a contract provider but did not participate in discussions.

Management advised that the cost to the DHB would be in the vicinity of \$30,000 - \$40,000. The Board had the ability to request information from most of the providers. This was not possible with a small range of providers. The results of the pilot would be reported back through the Funding Audit Sub-Committee but there would be a general update for this committee in due course. It was considered that the review did not interface with the Board's internal audit activities. In order for the external auditors to take an interest, a directive from the Office of the Auditor-General would be required.

*Item 2.2 Regional Service Plan (RSP)*

The Regional Service Plan was required to be with the Ministry of Health by 30 September. However, it was unlikely that the final plan, endorsed by the Board, would be completed prior to the end of the calendar year as the Ministry were still defining their requirements. A draft interim plan was due with the Ministry by 30 September.

It was recommended:

*that this report be received.*

**5.2 Finance Report – July 2010**

The preliminary year end financial result for the Funder was a surplus to budget of \$2.1m. The major risk to the Funder was in and around electives which had been the case for the last two or three years. MidCentral Health had achieved a good result with under delivery well within the margin of error of \$300,000.

The Committee recognised the huge effort that had gone into improving the financial situation and in achieving a successful outcome.

In response to a Committee member's query, management advised that ring fenced Mental Health funds meant that they were for Mental Health only and could not be used for any other purpose. The ring-fenced funds had been removed for 2010/11 as MidCentral Health had over-delivered in 2009/10 and the Funder was able to fund them.

Although the Provider arm was beginning to see a trending down in FTEs, it was anticipated that desired efficiencies would be achieved without any adverse effect on service delivery.

It was recommended:

*that this report be received.*

**6. GOVERNANCE**

**6.1 2010/11 Work Programme**

As a result of the workshop held in July on Home Based Support Services, a paper had been in preparation for consideration this month. However, it was subsequently decided that the report should focus on the introduction of a new eligibility criteria rather than reassessment against a changed criteria. The paper would be rewritten and brought back to the Committee.

A paper looking at the Mental Health system and structure both locally and regionally would be provided in a few months. This would include who the participants were, providers, funders and the like.

A Committee member noted that the Board had experienced some difficult times and the Executive had done exceptionally well with a number of positive outcomes, particularly in the last month. A request was made to have the Committee’s gratitude placed on record.

It was recommended:

*that the updated work programme for 2010/11 be noted.*

**7. LATE ITEMS**

There were no late items under 2 above.

**8. DATE OF NEXT MEETING**

Tuesday, 7 September 2010

**9. EXCLUSION OF PUBLIC**

Recommendation: that the public be excluded from Part 2 of this meeting in accordance with the Official Information Act 1992, section 9 for the following items for the reasons stated.

<i>Item</i>	<i>Reason</i>	<i>Ref</i>
“In Committee” Minutes of the Previous Meeting	For reasons stated in the Previous agenda	
Contracts Update	Commercially sensitive information	9(2)(j)
Emergency Contraception From Community Pharmacy	Contract Negotiations	9(2)(j)

The meeting closed at 1.45pm.

Confirmed this 7<sup>th</sup> day of September 2010

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Chairperson