

MIDCENTRAL DISTRICT HEALTH BOARD

Minutes of the MidCentral District Health Board meeting held on 19 August 2008 at 10.00 am
at Manawatu District Council, 135 Manchester Street, Feilding

PRESENT

Ian Wilson (Chair)
Diane Anderson
Lindsay Burnell
Graeme Campbell
Ann Chapman
Jack Drummond

Dennis Emery
Jim Jefferies
Stephen Paewai
Barbara Robson
Ormond Stock

IN ATTENDANCE

Murray Georgel, Chief Executive Officer
Mike Grant, General Manager, Funding Division
Lareen Cooper, General Manager, MidCentral Health
Heather Browning, General Manager, Enable New Zealand
Jill Matthews, Principal Administration Officer
Dennis Geddis, Communications Officer

Public (3)
Media (1)

The meeting opened with a karakia.

1. APOLOGIES

An apology was received from Stuart Wilson, General Manager, Corporate Services.

2. LATE ITEMS

There were no late items.

3. CONFLICT AND/OR REGISTER OF INTERESTS UPDATE

3.1 Amendments to the Register of Interests

The following amendments to the Register of Interests were made:

Barbara Robson:

- No longer the Interim Consumer Representative on the Safe Medication Management Programme's Steering Committee.
- Will be facilitating the Health Information Strategy Action Committee's road show to be held in Palmerston North on 21.8.08

Ian Wilson

- ESR's associate, ESR (Malaysia) Sdn Bhd, had been wound up.

3.2 Declaration of Conflicts in Relation to Today's Business

No conflicts were advised in relation to today's business.

4. PUBLIC FORUM

4.1 Questions from the Public

The CEO gave a brief outline of the DHB's key projects for 2008/09, including Strategic Plan review, keeping costs in check, developing a business case for InterRai, regional and sub-regional planning, general practice/primary care service models, and, MidCentral Health's Clinical Service Plan. An update on the possibility of a large general practice in Feilding, housing several GPs and other services, was also provided by management.

Questions and comments from the public were taken:

- Public consultation/input into the development of a large general practice, particularly the type of additional services they would like to be see provided.
- Support for the indicative timeframe for development of the large general practice, being up to two years. It was considered this would allow sufficient time for all matters to be fully considered, and a sustainable model put in place.
- Concern was expressed regarding the reduction in local GP numbers.
- The o800 placement service offered by the Manawatu PHO for people wanting to access a GP was raised. The General Manager, Funding Division advised that feedback to date indicated the service was working well.
- The certification process for rest homes, as managed by the Ministry of Health, was outlined to the meeting. The monitoring processes managed by the DHB were also outlined, including complaints, and issues-based audits.
- Concern was expressed regarding the wages for rest home staff.
- Maternity service coverage was discussed. It was noted that primary maternity services were largely provided by lead maternity care services. Secondary care services were provided by MidCentral DHB. It was further noted that Whanganui DHB had arranged regular cover for its obstetric and gynaecology service from another DHB.
- The unexpected rise in birth rates. It was noted that Palmerston North was experiencing a rise in older mothers with birth complications, while Whanganui was experiencing a rise in younger women with less complications.
- Noro-virus and associated infection control procedures. Ian Wilson noted his involvement with ESR which undertook testing in this regard.
- MidCentral DHB was urged to be mindful of the economic downturn and the impact this could have on health, such as people opting not to access health services for financial reasons.
- MidCentral DHB was encouraged to include a consumer perspective in the early stages of its strategic plan review.

5. MINUTES OF THE PREVIOUS MEETING

5.1 Minutes

It was resolved:

that the minutes of the previous meeting held on 15 July 2008 be confirmed as a true and correct record, subject to item 6.1.7, Debt and Investments, being amended to reflect interest rates were expected to “reduce”.

5.2 Matters Arising from the Minutes

5.2.1 Oral Health Services for Former Kimberley Residents

A member expressed concern at the risk that former residents assessed as being able to access dental services from a primary care provider may subsequently be unable to obtain that care. It was noted that residential care providers were responsible for their clients.

5.2.2 Regional Clinical Services Plan

The need to ensure Iwi were consulted with regarding the Regional Clinical Services Plan was raised. It was noted that no consultation or engagement had occurred to date as it was too early in the process.

6. BOARD COMMITTEES

6.1 Hospital Audit Sub-Committee

It was resolved:

that the unconfirmed minutes of the meeting of the Hospital Audit Sub-Committee held on 15 July 2008 be received and the recommendations contained therein approved.

6.2 Matters Arising

6.2.1 Internal Audit Programme

Management advised that the NZ Health Round Table and the theatre review initiatives were not a duplication of effort. The Round Table would be a benchmarking exercise which would provide useful information.

MidCentral DHB's involvement in the national “optimising the patient journey” project, as a pilot site, was noted.

The Group Audit Chair advised the internal audit plan for the 12 months commencing 1 October 2008 was currently being developed. Input was being received from the Funding and Hospital Audit Sub-Committees. If any other Board Member had any suggestions regarding items for inclusion in the programme, they were welcome to put these forward over the next two weeks.

6.3 Hospital Advisory Committee

The Committee Chair advised an error with the unconfirmed minutes. The Committee's recommendation regarding private partnership for radiation therapy had been incorrectly recorded, and should read:

that the ongoing interest in the development of private radiation therapy services be noted, and

that this be revisited in 2009/10 when the impact of other private services already well underway in planning and development in New Zealand is known and the impact on productivity of the new Linac is evident to inform discussion.

It was resolved:

that the unconfirmed minutes of the meeting of the Hospital Advisory Committee held on 5 August 2008 be received and the recommendations contained therein approved, including the correct recommendation advised in relation to Private Partnership for Radiation Therapy.

6.4 Matters Arising

6.4.1 Clinical Records and Mental Health Records Storage

A member expressed concern at the lack of progress made nationally regarding the development of an electronic health record, and the consequential need for MidCentral DHB to spend capital funds on records storage.

The additional information provided to the Hospital Advisory Committee by management was noted.

Members noted management's undertaking that it would ensure the building would be an ongoing useful part of future campus development. The importance of ensuring the building was appropriately planned, fit-for-purpose, and able to be used for other purposes in the future was stated.

The Committee Chair raised the enormity of task of developing an electronic health record, including training staff to type, use of PDAs, and determining the level of past information to be recorded electronically.

6.4.2 Women's and Child Health Services

It was noted that ongoing reporting arrangements for this project were included in the report submitted to the Hospital Advisory Committee.

6.5 Community & Public Health Advisory Committee

It was resolved:

that the unconfirmed minutes of the meeting of the Community and Public Health Advisory Committee held on 5 August 2008 be received and the recommendations contained therein approved.

6.6 Matters Arising

6.6.1 HPV Immunisation Programme

Barbara Robson recorded her personal view the money allocated to this project would be better spent on developing a bowel cancer screening programme. This view was in light of insufficient evidence of the vaccine's effectiveness after five years. She was also concerned that women were being given a false sense of security.

Ian Wilson noted his involvement with ESR which had undertaken testing on the vaccine.

6.7 Enable New Zealand Governance Group

It was resolved:

that the unconfirmed minutes of the meeting of the Enable New Zealand Governance Group held on 5 August 2008 be received and the recommendations contained therein approved.

6.8 Matters Arising

6.8.1 WEKA Development

The General Manager, Enable New Zealand advised the upgrade of this website had a capital cost of \$80,000. Operating costs would also increase and these would be covered by operating revenue. She stated that there was a lot of interest/requests nationally for developing web sites and the Ministry of Social Development was currently developing a web strategy and was looking for a web venue that could accommodate all web requirements. WEKA could potentially fulfil this role.

A member strongly encouraged management to ensure integrated approach was taken regarding investment in information systems within the DHB.

6.8.2 Financial Reporting

A Governance Group member raised concerns regarding financial reporting and it was agreed these be addressed via the Governance Group.

7. OPERATIONS REPORTS

7.1 CEO's Report

7.1.1 Financial Position

The positive consolidated financial result for the year was noted and members congratulated management on this achievement.

7.1.2 Whole of Government Direction

The Government's directive regarding the development of online credential management or identity verification capacity was noted.

7.1.3 Visit of Associate Minister of Health

The CEO advised that with the pending national elections, this visit would not be rescheduled.

7.1.4 Six-Monthly Review Meetings with the Ministry of Health

The proposed new arrangement put forward by the CEO was considered pragmatic and sensible, being an annual review between the Director-General of Health and Board/Committee Chairs, and, and annual review between the Deputy Director-General of Health and management.

7.1.5 Debt and Investments

The Board noted that an independent review of debt and investments had been arranged.

It was resolved:

that the report be received.

8 STRATEGIC ISSUES

8.1 District Strategic Plan

It was noted that the 10 year timeframe of the District Strategic Plan was ongoing, and this review would look 10 years ahead.

The Board requested its involvement, as early as practicable, in the review process, particularly the review of the DHB's vision and goals. The process used in the previous review was noted as being very beneficial.

The Board noted that the District Strategic Plan set the parameters/constraints for future annual planning. Hence it was a very important document and the Board's opportunity to set the organisation's future direction.

It was noted that monthly reports would be provided to the Board during the strategic planning process.

Discussion took place around how health and disability services would be planned and provided in the future, specifically the regional and sub-regional approach necessitated by workforce shortages. The need for both public and private health services was also raised.

The speed of change, particularly in technology and drug advancements, was noted and the difficulties this presented in long term planning.

Management was requested to ensure horizon scanning took into account peak oil and climate change.

The Board's current District Strategic Plan and the achievements made were noted.

It was resolved:

that the Board supports the approach and recommendations in this report for the review of the District Strategic Plan.

8.2 Alliance with Whanganui DHB

The waiver approved by the Board regarding Ormond Stock's involvement in discussion, as resolved at its July meeting, continued.

The CEO advised that Ormond Stock had been elected Chair of the sub-committee. Service principles had been developed and it was expected these would be presented to both Boards in September. Work had begun on a Foundation Document, using the southernAlliance model as a base. Members noted that a copy of this document had been provided to them.

The Sub-Committee was currently arranging to meet with representatives of the southernAlliance. In due course, a forum for both Boards to meet with southernAlliance representatives would be arranged.

The Sub-Committee had established a name, centralAlliance.

The CEO stated that he had met with Unions and they were supportive of the initiative. Feedback from other stakeholders was also positive.

Dennis Emery stated that a regional approach to Maori health could be beneficial. He reiterated his request for a meeting between the Maori Board Members of both Boards in due course.

It was resolved:

that the report be received.

8.3 Manawhenua Hauora Minutes

The Chairman acknowledged the appointment of Richard Orzecki and Danielle Harris as Chair and Deputy Chair, Manawhenua Hauora respectively. He thanked Stephen Paewai for the work he had done during his term as Manawhenua Hauora's Chair.

It was resolved:

that the minutes be received.

9. GOVERNANCE ISSUES

9.1 2008/09 Work Programme

Reporting arrangements regarding Horowhenua Health Centre, as outlined in the CEO's report, were noted. The CEO confirmed that revenue and expenditure for the Horowhenua Health Centre was identified and recorded separately from other cost centres within MidCentral Health.

It was resolved:

that the updated work programme for 2008/09 be noted.

10. LATE ITEMS

There were no late items.

11 DATE OF NEXT MEETING

Tuesday, 16 September 2008, MidCentral DHB Offices, Board Room, Gate 2B, Heretaunga Street, Palmerston North

12. EXCLUSION OF PUBLIC

It was resolved:

that the public be excluded from this meeting in accordance with the Official Information Act 1992, section 9 for the following items for the reasons stated:

<i>Item</i>	<i>Reason</i>	<i>Ref</i>
<i>"In Committee" Minutes of the Previous Meeting</i>	<i>For reasons stated in the previous agenda</i>	
<i>"In Committee" minutes of Committee Meeting</i>		
<ul style="list-style-type: none"> • <i>Hospital Advisory Committee, 5</i> 	<i>For the reasons set out in the Committee's</i>	

<i>August 2008</i>	<i>order paper of 5.8.08 meeting held with the public present</i>	
<ul style="list-style-type: none"><i>Community & Public Health Advisory Committee, 5 August 2008</i>	<i>For the reasons set out in the Committee's order paper of 5.8.08 meeting held with the public present</i>	
<i>Appointment of External Committee Members</i>	<i>To protect personal privacy</i>	<i>9(2)(a)</i>

Confirmed this 16th day of September 2008.

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Chairman