





<p style="text-align: center;"><b>NOTES FOR RETURN OF ELECTORAL EXPENSES AND ELECTORAL DONATIONS</b></p> <p style="text-align: center;"><b>MIDCENTRAL DISTRICT HEALTH BOARD ELECTIONS 2010</b></p>
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## **1. ELECTORAL EXPENSES**

Under the electoral expenses heading, set out the name and description of every person, company or organisation, to whom, or which, any sum in respect of electoral activity was paid as part of your election campaign, and the reason for which it was paid, commencing from **Friday, 9 July 2010** to election day **Saturday, 9 October 2010**.

Sums paid for radio broadcasting, television broadcasting, newspaper advertising, posters, signs, etc must be set out separately and under separate headings.

Electoral expenses includes the reasonable market value of any materials applied in respect of any electoral activity that are given to the candidate or are provided to the candidate free of charge or below reasonable market value.

Electoral expenses also included in the cost of any printing or postage in respect of any electoral activity, whether or not the expenses are incurred by or on behalf of the candidate.

Electoral expenses do not include:

- The expense of operating a vehicle on which election advertising appears if that vehicle is used in good faith by the candidate as their personal means of transport;
- Expenses incurred by the candidate in preparing a candidate profile statement;
- The labour of any person that is provided to the candidate free of charge; and
- The nomination deposit fee.

Every payment of \$200 or more (inclusive of GST) made in respect of any electoral expenses must be vouched by a bill stating the particulars and a receipt.

Where electoral expenses are incurred or paid prior to the three month election period, but relate to activity within that period, the costs are to be included in the expenses return. For example, if a candidate pays to reserve advertising space prior to the election, but the advertisements appear within the election period, these costs are included. However, if a candidate pays to have 1,000 brochures produced before the election period commences, and then distributes 500 before the election period starts and the remaining 500 within the election period, only 50% of the cost of those brochures is included.

Where two or more candidates run a joint campaign, those electoral expenses must be apportioned equally between those candidates.

## **2. ELECTORAL DONATIONS**

Under the electoral donations heading, set out the name and address of every person, company or organisation, from whom or which you received any donation of a sum or value of more than \$1,000 inclusive of GST.

For the purposes of this return a donation includes a sum of money or of the equivalent of money or of goods or services or of a combination of those things.

You must also include any series of donations made by or on behalf of any one person, company or organisation that add up to more than \$1,000 inclusive of GST.

*...continued overleaf*

The amount of each donation received must be set out separately.

Donations received by any other person on a candidate's behalf, for use by or on behalf of the candidate in the election campaign, must also be included in this return.

If a donation of a sum of more than \$1,000 was received anonymously, the amount of the donation must be stated and the fact that the donation was made anonymously must also be stated. A donation may be treated as "anonymous" only if it was made in such a way that the candidate does not know who made the donation.

**The return of electoral expenses must be in the hands of the Electoral Officer, John Annabell, c/- Palmerston North City Council, the Square (Private Bag 11-034), Palmerston North 4410 within 55 days of the day on which the successful candidates are declared to be elected. If a candidate is entitled to receive a refund of their deposit, that refund will not be made until the electoral expenses return has been lodged to the satisfaction of the Electoral Officer.**

All candidates will be separately notified by the Electoral Officer of the last day for lodging electoral returns once the results have been declared.

Please contact John Annabell, Electoral Officer if you require any assistance in preparing this return. His contact details are telephone (06) 356 8199 extension 7103, facsimile (06) 355 4115 and email [john.annabell@pncc.govt.nz](mailto:john.annabell@pncc.govt.nz). The relevant extracts from the Local Electoral Act 2001, and other notes, are included in the publication *MidCentral DHB 2010: Nomination Facts*.