

# MIDCENTRAL DISTRICT HEALTH BOARD

Minutes of the MidCentral District Health Board meeting held on 17 May 2011 at 10.00 am  
at MidCentral District Health Board Offices, Board Room, Gate 2, Heretaunga Street,  
Palmerston North

## PRESENT

Phil Sunderland (Chair)  
Diane Anderson  
Lindsay Burnell  
Ann Chapman  
Jack Drummond

Kate Joblin  
Pat Kelly  
Mavis Mullins  
Karen Naylor  
Barbara Robson

*Unconfirmed Minutes*

## IN ATTENDANCE

Murray Georgel, Chief Executive Officer  
Mike Grant, General Manager, Funding Division (and Acting General Manager, Corporate Services)  
Heather Browning, General Manager, Enable New Zealand  
Jill Matthews, Principal Administration Officer  
Dennis Geddis, Communications Officer  
Nicholas Glubb, Operations Director, Specialist Community & Regional Services  
Muriel Hanratty, Director, Patient Safety & Clinical Effectiveness  
Craig Johnston, Senior Portfolio Manager, Primary Health Care

Public (2)  
Media (1)

### 1. APOLOGIES

An apology was received from Richard Orzecki, Board Member. An apology for lateness was received from Kate Joblin.

### 2. LATE ITEMS

There were no late items.

### 3. CONFLICT AND/OR REGISTER OF INTERESTS UPDATE

#### 3.1 Amendments to the Register of Interests

There were no amendments to the Register.

#### 3.2 Declaration of Conflicts in Relation to Today's Business

Ann Chapman noted ACC was mentioned in the Contracts Update, agenda item 15.2

#### **4. MINUTES OF PREVIOUS MEETING**

##### **4.1 Minutes**

It was resolved:

*that the minutes of the previous meeting held on 19 April 2011 be confirmed as a true and correct record.*

##### **4.2 Matters Arising from the Minutes**

The correct spelling of Tamaki Nui A Rua was noted.

#### **5. BOARD COMMITTEES**

##### **5.1 Hospital Audit Sub-Committee**

It was resolved:

*that the unconfirmed minutes of the meeting of the Hospital Audit Sub-Committee held on 19 April 2011 be received and the recommendations contained therein approved.*

##### **5.2 Matters Arising**

There were no matters arising from the minutes.

##### **5.3 Community & Public Health Advisory Committee**

It was resolved:

*that the unconfirmed minutes of the meeting of the Community & Public Health Advisory Committee held on 3 May 2011 be received and the recommendations contained therein approved.*

##### **5.4 Matters Arising**

There were no matters arising from the minutes.

##### **5.5 Hospital Advisory Committee**

It was resolved:

*that the unconfirmed minutes of the meeting of the Hospital Advisory Committee held on 3 May 2011 be received and the recommendations contained therein approved.*

##### **5.6 Matters Arising**

There were no matters arising from the minutes.

##### **5.7 Enable New Zealand Governance Group**

It was resolved:

*that the unconfirmed minutes of the meeting of the Enable New Zealand Governance Group held on 3 May 2011 be received and the recommendations contained therein approved.*

## 5.8 Matters Arising

There were no matters arising from the minutes.

## 6. STRATEGIC MATTERS

### 6.1 Manawhenua Hauora

#### 6.1.1 2010/11 Work Programme: Update

Corrections to the report were noted. Within the summary section, the work programme for 2011/12 was being developed, and the annual hui was scheduled for July 2011.

It was resolved:

*that the report be received.*

Kate Joblin and Craig Johnston entered the meeting.

#### 6.1.2 Draft 2011/12 Work Programme

The following amendments to the work programme were proposed and it was agreed these be discussed with Manawhenua Hauora at the six-monthly review meeting scheduled for 17 May:

- measures to be outcome not process-focused. For example measures around meeting with Hauora a Iwi Whanganui and Te Whiti ki te Uru to focus on advice provided.
- replace references to District Strategic Plan with Regional Services Plan

It was resolved:

*that the draft 2011/12 work programme be noted and the Board's feedback taken into account.*

#### 6.1.3 Maori Responsiveness Framework: Update

The General Manager, Funding Division advised that the Maori Health Plan 2011/12 was based on the Maori Responsiveness Framework, and, that recent initiatives in primary and community care were aligned to the framework, eg tobacco cessation and Healthy Eating, Healthy Action.

He further advised that while progress was being made, reporting was limited due to the ability to collect data at a local level. This was being worked on.

It was resolved:

*that the report be received.*

### 6.2 centralAlliance

The CEO advised that now the initiatives for 2011/12 had been identified and built into the Annual Plan, discussions around their implementation were underway.

It was resolved:

*that the report be received.*

## 7. OPERATIONAL REPORTS

### 7.1 CEO's Report

#### 7.1.1 Long Term Health Sector Plan

Members agreed that it would be useful for the Ministry of Health's planning manager to visit MidCentral DHB to discuss the Long Term Health Sector Plan.

#### 7.1.2 ACC

Recent publicity around ACC's claim approval thresholds was discussed. In particular, the potential impact on hospital services. Management advised that this was very hard to determine, however ACC revenue had contracted by around 10%.

#### 7.1.3 Central Regional Information Systems Plan

Management confirmed that the CRISP would be submitted for the Board's consideration in June 2011. It would also be considered by the five other DHB boards within the central region during June/early July.

It was noted that costings for CRISP had yet to be finalised but these would be included in the business case. It was further noted that the National IT Board had provided funding for the development of the CRISP business case. The possibility of further financial support was to be canvassed.

The implementation of Concerto, a clinical workstation, within MidCentral DHB was discussed and it was noted this was to proceed. Management confirmed that Concerto had the National IT Board's support and would be aligned to a regional solution. Regional standards for a clinical work station would be developed as part of Concerto's implementation and would involve clinicians from the region. Implementation would begin on 1 July 2011 with a 1 April 2012 expected completion date.

The Gateway review process was raised and management confirmed this was a State Service Commission initiative.

#### 7.1.4 Meetings with MPs & Territorial Local Authorities

Pat Kelly questioned whether hospital car parking had been raised by the Palmerston North City Council's Mayor and CEO during the recent reported meeting. He said this was a significant issue for the Council given the level of concern expressed by local residents. Mr Kelly also raised the issue of internal communication processes within the Council.

The Chair and CEO confirmed that the issue of car parking had been raised and the DHB had offer to provide assistance as required.

Mr Kelly's conflict of interest as a Palmerston North City Councillor was noted.

The CEO advised that the Horowhenua District Council had expressed a strong interest in GP recruitment and retention and saw this as a community issue.

#### 7.1.5 Electronic Transactions

The information provided regarding controls and systems for electronic transactions was noted and management confirmed that this would be taken into account in the current review of the Delegations Policy.

### 7.1.6 Financial Position

The CEO advised that the DHB's forecast position for 2011/12 had been reviewed in light of a number of one-off benefits which had occurred during the year to date.

### 7.1.7 Capital Expenditure

The long term sustainability of the DHB's capital expenditure programme was discussed given the long "tail" of non-approved items. Management advised that this tail was traditional. Items were scheduled for replacement, with the purchase taking place when it was needed which was often later than scheduled. Purchases were timely, and the review process was rigorous.

The CEO advised he had requested the Chief Medical Officer to review all clinical areas to identify any critical matters – both capex and operational in nature.

Questions were raised regarding two specific capex items, being telemetry and radiology. The CEO undertook to report back on telemetry. The radiology item related to a move to digital equipment. A preliminary business case had been developed with a view to going to tender.

Opportunities for "public – private partnership" were raised. Management advised that this would be taken into account during the scheduled development of an Investment Plan for the DHB.

The cardiology project was discussed. The CEO advised that assistance with project planning and implementation had been sourced through the National Health Board. Joy Farley, NHB (ex Taranaki DHB) had commenced work with the project.

### 7.1.8 National Health Targets – April Results

The Board was advised that the April results had seen an improvement in Emergency Department wait times and smoking cessation support levels.

The Whanganui DHB's experience in establishing a GP clinic alongside its Emergency Department was raised as to its impact on ED wait times. Kate Joblin, as Chair, Whanganui DHB, advised that the initiative was still being developed, with a shared triage service recently implemented.

It was resolved:

*that the report be received.*

## 8. GOVERNANCE ISSUES

### 8.1 2010/11 Work Programme

The CEO advised that the 2011/12 work programme would be submitted next month. This set the management team's reporting requirements and workload for the year ahead.

Insurance arrangements were discussed. The CEO confirmed that procurement (premiums) were pooled but the risk was not. There was some self insurance by way of excess.

It was resolved:

*that the updated work programme for 2010/11 be noted.*

**9. LATE ITEMS**

There were no late items.

**10. DATE OF NEXT MEETING**

Tuesday, 21 June 2011, Council Chambers, Manawatu District Council, 135 Manchester Street, Feilding.

**11. EXCLUSION OF PUBLIC**

It was resolved:

*that the public be excluded from this meeting in accordance with the Official Information Act 1992, section 9 for the following items for the reasons stated:*

<i>Item</i>	<i>Reason</i>	<i>Ref</i>
<i>"In Committee" Minutes of the Previous Meeting</i>	<i>For reasons stated in the previous agenda</i>	
<i>"In Committee" Minutes of Committee Meetings:</i> <ul style="list-style-type: none"> <li>• <i>Community &amp; Public Health Advisory Committee, 3 May 2011</i></li> <li>• <i>Hospital Advisory Committee, 3 May 2011</i></li> <li>• <i>Enable New Zealand Governance Group, 3 May 2011</i></li> <li>• <i>Remuneration Committee Report, 11 May 2011: CEO's Performance Review</i></li> </ul>	<i>For the reasons set out in the Committee's order paper of 3.5.2011 meeting held with the public present</i> <i>For the reasons set out in the Committee's order paper of 3.5.2011 meeting held with the public present</i> <i>For the reasons set out in the Committee's order paper of 3.5.2011 meeting held with the public present</i> <i>To protect personal privacy</i>	<i>9(2)(j)</i>
<i>Strategic Issues</i> <ul style="list-style-type: none"> <li>• <i>2011/12 Annual Plan Update</i></li> </ul>	<i>Under negotiation</i>	<i>9(2)(j)</i>
<i>Operational Matters</i> <ul style="list-style-type: none"> <li>• <i>CEO's Report</i>  <ul style="list-style-type: none"> <li>: <i>DHBNZ Update</i></li> <li>: <i>HBL: consolidation of back office services, and, national procurement</i></li> </ul> </li> <li>• <i>Contracts Update</i></li> <li>• <i>Feilding Integrated Family Health Centre</i></li> </ul>	<i>Subject of negotiation</i> <i>Subject of negotiation and commercial – in confidence</i> <i>Subject of negotiation</i> <i>Under negotiation</i>	<i>9(2)(j)</i> <i>9(2)(j)</i> <i>9(2)(j)</i> <i>9(2)(j)</i>

Confirmed this 21<sup>st</sup> day of June 2011.

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 Chairman