

# MidCentral District Health Board

Minutes of the Healthy Communities Advisory Committee meeting held on Tuesday, 20 March 2018 at 1.30pm at MidCentral District Health Board Offices, Board Room, Gate 2, Heretaunga Street, Palmerston North

## **PART 1**

### **PRESENT**

- Brendan Duffy (Chair)
- Adrian Broad (Deputy Chair)
- Barbara Cameron
- Ann Chapman
- Dot McKinnon (ex Officio)
- Vicki Beagley
- Donald Campbell

### **IN ATTENDANCE**

Kathryn Cook, Chief Executive  
Diane Anderson, Chair, Quality & Excellence Advisory Committee  
Oriana Paewai, Committee Member, Quality & Excellence Advisory Committee  
Craig Johnston, General Manager, Strategy, Planning & Performance  
Neil Wanden, General Manager, Finance & Corporate Services  
Stephanie Turner, General Manager, Maori & Pacific  
Judith Catherwood, General Manager, Quality & Innovation  
Deborah Davies, Acting Service Manager, Community Services  
Gabrielle Scott, Executive Director, Allied Health  
Kelly Isles, Project Manager  
Angela Rainham, Project Manager  
Jo Smith, Senior Portfolio Manager  
Jonathon Howe, Communications Manager  
Megan Doran, Committee Secretary

### **OTHER**

Public: (0)  
Media: (0)

## **1. ADMINISTRATION MATTERS**

### **1.1 APOLOGIES**

There were apologies from members Nadarajah Manoharan and Tawhiti Kunaiti.

## **1.2. Notification of Late Items**

There were no late items

## **1.3. Conflict and/or Register Of Interests Update**

### **Amendment to the Register of Interests**

Barbara Cameron advised she is now involved with Sport Manawatu.

### **Declaration of Conflicts in Relation to Today's Business**

No declarations were advised in relation to the meeting.

## **1.4. MINUTES OF THE PREVIOUS MEETING**

It was recommended:

*that the minutes of the previous meeting held on 13 February 2018 be confirmed as a true and correct record.*

## **1.5 Recommendations to Board**

It was noted that the Board approved all recommendations contained in the minutes.

## **1.6 Matters Arising from the Minutes**

There were no matters arising from the minutes.

## **2. STRATEGIC AND OPERATIONAL PLANNING**

### **2.1 Kainga Whanau Ora & Presentation**

Materoa Mar CEO Te Tihi o Ruahine Whanau Ora Alliance presented to the Committee. This presentation was well received and the Committee asked to receive regular updates.

### **2.2 Locality Plans**

The Project Manager, Strategy, Planning and Performance introduced the report which included the full plan for Manawatu (as an example), which were an 'inward facing' document, and the Action Plans for all four localities, which are 'community facing' documents. The action plans document were tangible actions that the community can see, feel or experience and is written in a community friendly manner. The action plans have been checked with the local advisory group, community members and relevant health professionals and were now in the final draft stage.

It was reported that the Otaki Locality Plan was slightly behind the other three plans but would be completed in time to be presented alongside the others to April meeting of the Board.

Members noted that it was important that the plans are well socialised out in the communities. There was discussion about the amount of work detailed in the action plans, particularly given the current environment of constraint. Management pointed out that the actions in the action plans were often similar across plans, and that they were spread across a range of agencies, not just the DHB. Also, that all the actions have been worked through with the relevant providers.

The CE advised the meeting that the Clusters would be taking the lead on the implementation of the Locality Plans and that the actions in the Locality Plans would be taken through into the Clusters operational plans etc.

It was recommended:

*That the progress in the development of health and wellbeing plans be **noted** and; the committee **endorse** the final drafts being submitted to the Board.*

### **3. PERFORMANCE REPORTING**

#### **3.1 Strategy, Planning & Performance Operating Report**

##### *4.3.1 – Update on Manawatu Gorge Closure*

The preferred route for the Manawatu Gorge replacement was discussed. The Committee expressed pleasure that a decision had been made but noted that work on the new route is not scheduled to start until 2020 with a completion date in 2024.

It was recommended:

*that this report be **noted**.*

### **4. COMMITTEES' WORK PROGRAMME**

It was recommended:

*that progress against the 2017/18 work programme be **noted**.*

### **5. LATE ITEMS**

There were no late items.

### **6. DATE OF NEXT MEETING**

1 May 2018

**7. EXCLUSION OF THE PUBLIC**

It was recommended:

*that the public be excluded from this meeting in accordance with the Official Information Act 1992, section 9 for the following items for the reasons stated:*

<i>Item</i>	<i>Reason</i>	<i>Reference</i>
"In Committee" minutes of the meeting held on 13 February 2018	For reasons stated in the previous agenda	

Confirmed this 1<sup>st</sup> day of May 2018

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Chairperson