

MIDCENTRAL DISTRICT HEALTH BOARD

Minutes of the Disability Support Advisory Committee held on Tuesday, 22 July 2014 at 3.30pm in the MidCentral DHB Offices, Rooms A & B, Education Centre, Palmerston North Hospital

PRESENT

Lindsay Burnell (Chair)
 Adrian Broad (Deputy Chair)
 Barbara Cameron
 Nadarajah Manoharan
 Phil Sunderland (ex officio)
 Jonathan Godfrey
 Tawhiti Kunaiti
 Joseph Boon

Unconfirmed Minutes

IN ATTENDANCE

Murray Georgel, Chief Executive Officer
 Mike Grant, General Manager Funding Division
 Scott Ambridge, General Manager, Enable New Zealand
 Jill Matthews, Manager Administration & Communication
 Jeff Small, Group Manager Commercial Support Services
 Susan Murphy, Quality and Clinical Risk Manager (for Muriel Hancock)
 Jo Smith, Director, Patient Safety and Clinical Effectiveness
 Lydia Kirker, Communications Officer
 Scott Crowley, Communications Web Designer
 Di Traynor, Committee Secretary

1. APOLOGIES

There were no apologies.

2. LATE ITEMS

There were no late items.

3. CONFLICTS OF INTEREST**3.1 Amendments to the Register of Interest**

There were no Amendments to the Register of Interest.

3.2 Declaration of Conflicts in Relation to Today's Business

There were no Declarations of Conflicts in relation to today's business.

4. MINUTES OF THE PREVIOUS MEETING**4.1 Minutes**

That the minutes of the previous meeting held on 18 March 2014 be confirmed as a true and correct record.

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4.2 Recommendations to Board

The Committee noted that all recommendations contained in the minutes had been approved by the Board.

4.3 Matters Arising

There were no matters arising from the minutes.

5. WORK PROGRAMME

The Chief Executive Officer spoke to his report dated 14 July 2014 and noted that the work programme, assigned by the Board, contained five major pieces of work relating to Services, Communications, Physical Assets, the Employment of people with Disabilities, and the Purchasing of Health and Disability Services.

The Chair expressed a desire for improved communication regarding the work being done by the District Health Board in disability support advice and support. It was noted that the MidCentral District Health Board's own publication would be a good medium in which to promote this work.

Jonathan Godfrey requested that the Enabling Good Lives Programme be listed as an agenda item at a future meeting of the Disability Support Advisory Services Committee.

It was recommended:

that the updated work programme for 2014/15 be noted.

6. STRATEGIC ISSUES

6.1 Be.Accessible Programme

The Quality and Clinical Risk Manager summarised the report dated 30 June 2014.

Disabled access to facilities and services will be represented on the Consumer Advisory Panel and additional consumer input will be sought as part of the Master Health Service Plan.

It was recommended:

that this report be received.

6.2 Annual Communications Plan

The Manager, Administration and Communications, summarised the report dated 10 July 2014.

Jonathan Godfrey noted his intention to test the 'CAPTCHA' facility of the upgraded MidCentral District Health Board website.

The General Manager, Enable New Zealand, noted that enhanced communications with disability organisations throughout the MidCentral District Health Board region would be a key aspect of Enable New Zealand's planning for the coming year.

It was recommended:

that this report be received.

6.3 Disability Facility Stocktake Update

The General Manger, Commercial Support Services, summarised the report dated 3 July 2014.

It was confirmed that New Zealand Standard NZS4121 is used by MidCentral District Health Board in the procurement and refurbishment of its assets.

It was recommended:

that this report be received.

6.4 Annual Update – Stocktake of Employment Practices and Education and Development

The Chief Executive Officer summarised the report dated 2 July 2014.

The Chief Executive Officer confirmed that the reporting of Equal Employment Opportunities was reflected in MidCentral District Health Board's overall compliance ranking of 100%.

It was recommended:

that this report be received.

6.5 New Zealand Disability Strategy Contracts – Update

The Director, Patient Safety and Clinical Effectiveness, summarised the report dated 2 July 2014.

The Elder Abuse and Neglect workshops being conducted in Aged Residential Care facilities across the MidCentral district appear to be having effect, reflected in routine certification and surveillance audits of providers.

It was recommended:

that this report be received.

6.6 Disability Sector Update

The General Manager, Enable New Zealand, summarised the report dated 8 July 2014.

Jonathan Godfrey questioned the methodology used for the finding of '1 in 4' New Zealanders identified as being disabled statistic, contained in the 2013 Disability Survey.

The Enabling Good Lives initiative, which pools funding from three government agencies, is seen as the benchmarking model and there is a view that the model may supercede Local Area Coordination as the preferred model. Jonathan Godfrey noted there is a similarly modeled but self-funded scheme in Dunedin in which a Navigator works with the individual disabled person.

It was recommended:

that this report be received.

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7. CUSTOMER SATISFACTION

7.1 Disability Consumer Feedback January – June 2014 (inclusive)

The Quality and Clinical Risk Manager summarised the report dated 7 July 2014.

The Chief Executive reiterated that the new national format being rolled out in September 2014 on an email-based platform for patient satisfaction surveys will continue to allow a focus on MidCentral District Health Board patients, with the added benefit being the ability to make comparisons with other District Health Boards across the country. He also noted that trends analysis would be available relatively quickly following the national implementation.

The Quality and Clinical Risk Manager confirmed that a paper based survey would be available for any patient without email access.

It was recommended:

that this report be received.

10. DATE OF NEXT MEETING

Tuesday, 14 October at 3:30pm

Venue: MidCentral DHB Offices, Board Room, Gate 2, Heretaunga Street, Palmerston North

11. EXCLUSION OF PUBLIC

Recommendation: That the public be excluded from this meeting in accordance with the Official Information Act 1992, section 9 for the following items for the reasons stated:

Agreed.

<i>Item</i>	<i>Reason</i>	<i>Ref</i>
"In Committee" minutes of the Previous Meeting	For reasons stated in the previous agenda	

Confirmed this Tuesday 14th October 2014

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Chair