

## MIDCENTRAL DISTRICT HEALTH BOARD

Minutes of the Disability Support Advisory Committee held on Tuesday, 14 October 2014 at 3.30pm in the Board Room, Board Office, Gate 2, Heretaunga Street, Palmerston North Hospital

**PRESENT**

Lindsay Burnell (Chair)  
 Adrian Broad (Deputy Chair)  
 Barbara Cameron  
 Phil Sunderland (ex officio)  
 Jonathan Godfrey  
 Tawhiti Kunaiti  
 Joseph Boon

Unconfirmed Minutes

**IN ATTENDANCE**

Murray Georgel, Chief Executive Officer  
 Mike Grant, General Manager Funding Division  
 Scott Ambridge, General Manager, Enable New Zealand  
 Muriel Hancock, Director Patient Safety and Clinical Effectiveness  
 Lydia Kirker, Communications Officer  
 Di Traynor, Committee Secretary

Public (1)

**1. APOLOGY**

Nadarajah Manoharan

**2. LATE ITEMS**

There were no late items.

**3. CONFLICTS OF INTEREST****3.1 Amendments to the Register of Interest**

There were no Amendments to the Register of Interest.

**3.2 Declaration of Conflicts in Relation to Today's Business**

There were no Declarations of Conflicts in relation to today's business.

**4. MINUTES OF THE PREVIOUS MEETING****4.1 Minutes**

*That the minutes of the previous meeting held on 22 July 2014 be confirmed as a true and correct record.*

**4.2 Recommendations to Board**

The Committee noted that all recommendations contained in the minutes had been approved by the Board.

6.21

#### **4.3 Matters Arising**

Jonathan Godfrey noted that he had met with MDHB staff to test the 'CAPTCHA' facility and encountered no problems with the website.

### **5. WORK PROGRAMME**

The Chief Executive Officer spoke to his report dated 6 October 2014.

The Chief Executive Officer noted that input and guidance from members of the Disability Support and Advisory Committee would be helpful once the District Health Board's indicative Business Plan was at the detailed planning stage. He also noted that such input is also important when the Board is undertaking improvements to buildings or new developments in its disability stock take.

It was recommended:

- *that the updated work programme for 2014/15 be noted;*
- *that a Progress Report on the indicative Business Plan be incorporated in the DSAC work programme, for presentation mid 2015.*

### **6. STRATEGIC ISSUES**

#### **6.1 Be.Accessible Programme**

The Director, Patient Safety and Clinical Effectiveness, summarised the report dated 3 October 2014.

The Director noted that it was her intention to provide the next meeting with an anticipated timeframe for completion of the self audit tool throughout the MidCentral District Health Board. A copy of the full survey would also be included in the next update, for members information.

The General Manager, Enable New Zealand, noted that the Enable New Zealand sites in Christchurch and Hamilton had both been surveyed against Be.Accessible standards.

It was recommended:

*that this report be received.*

#### **6.2 Disability Sector Update**

The General Manager, Enable New Zealand, summarised the report dated 2 October 2014.

A discussion ensued in relation to Family Funded Care, an initiative that was launched in October 2013 via NASC providers throughout the country. The General Manager, Enable New Zealand, commented that the high threshold of qualification for funding had been set by the Ministry of Health, and feedback had already been given to the Ministry about the low eligible numbers. An update would be provided to the next meeting should there be any policy shift for Family Funded Care.

The Chair congratulated the General Manager, Enable New Zealand, on the successful roll out of the Ministry of Health's Prioritisation Tool.

6:22

It was recommended:

*that this report be received.*

## **7. CUSTOMER SATISFACTION**

### **7.1 Patient Experience Survey Process**

The Director, Patient Safety & Clinical Effectiveness, spoke to the report dated 3 October 2014.

The return rate for the new national customer satisfaction survey of patients who have had an in-hospital stay sits at 49.3%, which is the top response rate throughout New Zealand.

The Director, Patient Safety & Clinical Effectiveness, noted that MidCentral District Health Board had sought to include a specific question in the survey around disability, and were the only DHB to include such a question.

It was recommended:

*that this report be received.*

## **8. GOVERNANCE**

### **8.1 Terms of Reference**

The Chief Executive Officer summarised the report dated 24 September 2014.

A discussion took place around the high level of reporting that is made available for consideration by the MDHB Disability Support Advisory Committee.

It was recommended:

*That the Disability Support Advisory Committee's terms of reference be noted and reviewed in 36 months time.*

## **9. DATE OF NEXT MEETING**

Tuesday, 17 March 2015 at 3:30pm

Venue: MidCentral DHB Offices, Board Room, Gate 2, Heretaunga Street, Palmerston North

The meeting closed at 4.25 pm

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Chair