

## MIDCENTRAL DISTRICT HEALTH BOARD

Minutes of the Disability Support Advisory Committee held on Tuesday, 15 March 2016 at 3.30pm in the Board Room, Board Office, Gate 2, Heretaunga Street, Palmerston North Hospital

**PRESENT**

Lindsay Burnell (Chair)  
Adrian Broad (Deputy Chair)  
Barbara Cameron  
Nadarajah Manoharan  
Vicki Beagley  
Jonathan Godfrey  
Tawhiti Kunaiti

**IN ATTENDANCE**

Kathryn Cook, Chief Executive Officer  
Scott Ambridge, General Manager, Enable New Zealand  
Muriel Hancock, Director Patient Safety and Clinical Effectiveness  
Di Traynor, Committee Secretary  
Diane Anderson, Board Member  
Karen Upston, Project Co-ordinator Patient Safety and Clinical Effectiveness  
Lydia Kirker, Communications Officer  
Vivienne Ayres, Planning & Funding

**1. APOLOGY**  
No apologies.

**2. LATE ITEMS**

There were no late items.

**3. CONFLICTS OF INTEREST**

**3.1 Amendments to the Register of Interest**

There were no Amendments to the Register of Interest.

**3.2 Declaration of Conflicts in Relation to Today's Business**

There were no declared conflicts in relation to today's business.

#### **4. MINUTES OF THE PREVIOUS MEETING**

##### **4.1 Minutes**

*That the minutes of the previous meeting held on 24 November 2015 be confirmed as a true and correct record.*

##### **4.2 Recommendations to Board**

The Committee noted that all recommendations contained in the minutes had been approved by the Board.

##### **4.3 Matters Arising**

There were no matters arising.

#### **5. WORK PROGRAMME**

The Committee's updated Work Programme, dated 7 March 2016, was taken as read.

The Chief Executive noted that future Work Programme updates will be furnished under the authorship of the General Manager, Enable New Zealand.

It was recommended:

*that the updated work programme for 2015/16 be noted.*

#### **6. STRATEGIC ISSUES**

##### **6.1 Accessibility Self Audit Update**

The Director, Patient Safety and Clinical Effectiveness, summarised the report dated 26 February 2016 which detailed results of recent accessibility self audits undertaken by departments of MidCentral District Health Board.

The Chair noted his disappointment in the audit results, which indicated a low level of disability awareness training. Discussion ensued around this matter, with the Chief Executive noting that there are plans in place for a review of the staff orientation/induction programme.

The General Manager, Enable New Zealand, told the Committee that an interactive training session on disability awareness and accessibility was under development, and this would be held at the EASIE Living Centre in due course.

The Director, Patient Safety and Clinical Effectiveness, tabled sample copies of both the MidCentral and the Health and Disability Commission Health Passports for the interest of Committee members.

It was recommended:

*that this report be received.*

## **6.2 In Patient Experience Survey**

The Director, Patient Safety and Clinical Effectiveness, spoke to the report dated 26 February 2016.

The response rate to the most recent survey was 45 percent, of which 30 percent of respondents self-identified as having a disability or long term impairment. In response to a query from the Deputy Chair, The Director noted that staff continue to attempt to email obtain email addresses to raise the electronic distribution of the survey.

The Committee discussed the desire to see the resumption of outpatient surveys.

It was recommended:

*that this report be received.*

## **6.3 Disability Sector Update**

The General Manager, Enable New Zealand, summarised the Disability Sector Update dated 7 March 2016, which provided an update on local, regional and national initiatives being undertaken consistent with the MidCentral District Health Board's Annual Plan.

Members of the Committee congratulated the General Manager and staff of Enable New Zealand for the successful launch and operation of the EASIE Living Centre.

It was recommended:

*that this report be received.*

## **6.4 MidCentral DHB Strategic Framework**

The Chief Executive Officer summarised the report dated 7 March 2016. She provided the background to the development of the organisation's Strategic Framework, and noted that the immediate next steps involved workshops to flesh out the strategic imperatives.

The Board Chair encouraged Committee members to provide early feedback on the Strategic Framework to either the Chief Executive or the Principal Administration Officer.

The Framework will be submitted to the next Board meeting for approval.

It was recommended:

*that this report be received.*

## **7. GOVERNANCE ISSUES**

### **7.1 Terms of Reference Review, and Committee Structure**

The MidCentral District Health Board Chair spoke to this report dated 22 December 2015.

A discussion ensued in relation to the proposed restructure of DSAS and CPHAC Committees to align with the organisation's strategic direction. The committee discussed the desire to ensure appropriate disability representation. The role and representation of the Consumer Alliance was also discussed.

The Chair encouraged members of the Committee to provide feedback to the proposed committee structure at their earliest opportunity.

It was recommended:

*that the report be received, and members' views on future committee structures and roles be provided to the Board Chair.*

## **8. DATE OF NEXT MEETING**

Tuesday, 7 June 2016 at 3:30pm

Venue: MidCentral DHB Offices, Board Room, Gate 2, Heretaunga Street, Palmerston North.

## **9. EXCLUSION OF PUBLIC**

Recommendation:

*that the public be excluded from this meeting in accordance with the Official Information Act 1992, section 9, for the following items for the reasons stated:*

<b>Item</b>	<b>Reason</b>	<b>Ref</b>
2016/17 Draft Annual Plan	Subject of negotiation 9(2)(j)	