

# MidCentral District Health Board

## Community & Public Health Advisory Committee Meeting

Minutes of meeting held on Tuesday 5 June 2012 at 1pm at MidCentral District Health Board Offices, Board Room, Gate 2, Heretaunga Street, Palmerston North

### PRESENT:

Diane Anderson (Chair)  
 Ann Chapman (Deputy Chair)  
 Pat Kelly  
 Karen Naylor  
 Phil Sunderland (ex officio)  
 Andrew Ivory  
 Oriana Paewai  
 Neil Perry

*Unconfirmed Minutes*

### IN ATTENDANCE:

Murray Georgel, Chief Executive Officer  
 Mike Grant, General Manager, Planning & Support  
 Rebecca Bensemman, Committee Secretary  
 Barbara Robson, Board Member  
 Colin McJannett, Central PHO Board Chairman  
 Joe Howells, Central PHO General Manager  
 Chiquita Hansen, Director, Central PHO  
 Jill Matthews, Manager, Administration & Communications  
 Brad Grimmer, Senior Portfolio Manager, Health of Older Persons  
 Megan Sendall, Contractor, Health of Older Persons  
 Barb Bradnock, Portfolio Manager, Child & Youth Health  
 Craig Johnston, Senior Portfolio Manager, Primary Health Care  
 Andrew Orange, Pharmacy Advisor  
 Lyn Horgan, Operations Director, Hospital Services  
 Bayleigh Hayston, Communications Officer

### OTHER:

Public: (1)  
 Media: (0)

#### 1. APOLOGIES

There were no apologies received.

#### 2. NOTIFICATION OF LATE ITEMS

There were no late items.

### **3. CONFLICT AND/OR REGISTER OF INTERESTS UPDATE**

#### **3.1 Amendment to the Register of Interests**

Andrew Ivory advised that one new item had been added to the Register of Interests under his name in respect of the following:

- Director, Waituhi Kuratau Production Limited.

Oriana Paewai requested that one new item be added to the Register of Interests under her name in respect of the following:

- Tararua Integrated Family Health Centre (IFHC).

#### **3.2 Declaration of Conflicts in Relation to Today's Business**

Karen Naylor identified a conflict in relation to agenda item 6.1 Workforce Development Strategy – Six Monthly Update in respect of her staff position at MidCentral District Health Board (DHB).

Andrew Ivory identified a conflict in relation to agenda item 6.1 Workforce Development Strategy - Six Monthly Update in respect of his involvement with Proven Performance Limited.

Oriana Paewai identified several conflicts in respect of the following:

- Tararua IFHC (pg 5.3)
- Whanau Ora Regional Leadership Group (pg 5.6 and pg 6.26)
- Kaupapa Maori Mental Health and Addiction Services (pg 5.16)

Colin McJannett introduced Joe Howells and Chiquita Hansen who presented on the achievements and programme of work undertaken by Central PHO over the past 12 months.

### **4. MINUTES**

#### **4.1 Minutes**

Murray Georgel, Chief Executive Officer (CEO), advised that the Proposal re Redesign of Home Based Support Services would be presented to the Committee at its next meeting on 17 July.

It was recommended:

*that the minutes of the previous meeting held on 24 April 2012 be confirmed as a true and correct record*

#### **4.2 Recommendations to the Board**

It was noted that all recommendations contained in the minutes were approved by the Board.

#### **4.3 Matters Arising from the Minutes**

There were no matters arising from the minutes.

## 5. STRATEGIC / SPECIAL ISSUES

### 5.1 Services Closer to Home – Annual Plan Update 2

The Committee commented on the positive development of the Feilding IFHC. Further, it was also advised that development of an IFHC implementation plan for Radius Medical, The Palms, is on hold due to capacity issues, however there are indications that a second group of Palmerston North practices (over 20 GPs) is also interested in following the IFHC pathway. Lastly, the implementation plan for Otaki IFHC is expected to be ready for review in the next few weeks.

Di Anderson, Chair, asked for further details around the Recovery at Home Service. This service is based in Palmerston North but operates throughout the MidCentral district. The Healthcare Development Team will provide further details on distribution of services in the next Funding Division update.

It was recommended:

*that this report be received*

### 5.2 Mental Health and Addictions Update

It was confirmed that the Mental Health and Addiction service initiatives outlined under the MidCentral DHB Mental Health and Addiction Strategy are also detailed in the Annual Plan.

Discussion then focused on the recent funding approval for the residential provider DALCAM to build necessary security options to their existing service - Yaxley Unit. This unit is an eight bed facility and will become a dedicated facility for ageing mental health consumers. It is intended that this resource will meet the DHB needs for the foreseeable future.

The Committee also commented favourably on the implementation of two significant initiatives from the Ministry of Health – without any additional funding, which is the result of immense collaboration and communication between NGOs, GPs and specialist services.

It was confirmed that a Mental Health Workshop will be held at the next meeting on 17 July.

It was recommended:

*that this report be received*

### 5.3 Shorter Waits for Cancer Treatment: Update 2 (for information only)

Management confirmed that the new linear accelerator has been ordered and construction for the bunker is due for completion in June 2012.

Also, it was noted that from 2012/13 the Ministry of Health is requiring DHBs to implement the Faster Cancer Treatment Times (FCT) approach. The implementation of the FCT indicators has been identified as a priority and the Central Cancer Network is working collaboratively with DHBs in respect of this.

It was recommended:

*that this report be received*

### 5.4 Non-Financial Monitoring Framework and Performance Measures – Report for Quarter 3, 2011/12

The Committee noted a discrepancy between two of the key trends outlined under School Based Health Services and the correlating representation in the accompanying table. These trends being:

5.13

- High level of substance use, seen largely in males, of tobacco and marijuana.
- ... a number of high risk clients in regards to their mental health and ongoing self-harm attempts.

This is not accurately portrayed in the statistics table under the 'Volume Treated or Referred' section for Mental Health and Drug and Alcohol.

It was agreed that there is likely to be an issue with data collection. This will be reviewed and updated to the Committee at its meeting in July.

It was recommended:

*that this report be received*

### **5.5 Update: 2011/12 Regional Services Plan Implementation**

Positive progress was noted. Management agreed to present copies of the Transport and Accommodation Report and the Older Adults and Rehabilitation Report once they become available.

It was recommended:

*that this report be received*

### **5.6 Clinical Services Plan / Investment Planning Update**

Engagement with staff and clinicians has highlighted several possible initiatives, such as the development of a more appropriate mortuary area, which can be pursued and implemented following a relatively straightforward process.

It was recommended:

*that this report be received*

## **6. OPERATIONAL REPORTS**

### **6.1 Workforce Development Strategy – Six Monthly Update**

The Committee received this report and noted favourably that vacancy levels are at an all-time low for most professional groups within the DHB.

It was recommended:

*that this report be received*

### **6.2 Funding Division Operating Report – March & April 2012**

#### *Item 2.1.9 Premium charging based on size*

Under the current ARRC Agreement providers may not impose additional charges based on the size of the facility. Within the MidCentral district, approximately 75% of providers are smaller rest homes, most of which are financially viable. Early warning indicators include a compromise in factors such as food quality and cleaning, however there are currently no signs at present and there are no providers seeking to exit the industry.

*Item 2.3.1 Community Probation Service referrals*

No additional funding is required to be allocated to the MidCentral Health Alcohol and Drug Service to effectively manage an increase in referrals by Probation services.

It was recommended:

*that this report be received*

Neil Perry left the meeting at 2.48pm.

**6.3 Finance Report – May 2012**

Positive financial performance and forecast continue.

It was recommended:

*that this report be received*

**7. GOVERNANCE****7.1 2012/13 Reporting Framework**

The development of an annual reporting framework identifies how management will report to the Board and its Committees regarding all aspects of the DHB's performance. The framework for 2012/13 has been approved by the Board and will take effect on 1 July 2012.

Of note, future agenda items labelled 'For Information Only' will be collated in a separate section and placed at the back of the agenda for consideration or discussion by the Committee as time permits.

It was recommended:

*that the 2012/13 Reporting Framework be noted*

**7.2 Committee's Work Programme, 2011/12**

Murray Georgel, CEO, clarified that a Mental Health Workshop would be held on 17 July at 11.30am, prior to the next Committee meeting.

It was recommended:

*that the updated work programme for 2011/12 be noted*

**8. LATE ITEMS**

There were no late items.

**9. DATE OF NEXT MEETING**

Tuesday 17 July 2012

5.15

**10. EXCLUSION OF PUBLIC**

It was recommended:

*that the public be excluded from Part 2 of this meeting in accordance with the Official Information Act 1992, section 9 for the following items for the reason stated:*

<i>Item</i>	<i>Reason</i>	<i>Reference</i>
<i>"In Committee" Minutes of the Previous Meeting</i>	<i>For reasons stated in the previous agenda</i>	
<i>Accountability and Incentives Framework</i>	<i>Contract negotiating strategy</i>	<i>9(2)(j)</i>

Confirmed this 17<sup>th</sup> day of July 2012

.....  
Chairperson