

MidCentral District Health Board

Community & Public Health Advisory Committee Meeting

Minutes of meeting held on Tuesday, 15 October 2013 at 1pm at MidCentral District Health Board Offices, Board Room, Gate 2, Heretaunga Street, Palmerston North

PRESENT:

Di Anderson (Chair)
Ann Chapman (Deputy Chair)
Pat Kelly
Karen Naylor
Phil Sunderland (ex officio)
Andrew Ivory

Unconfirmed Minutes

IN ATTENDANCE:

Murray Georgel, Chief Executive Officer
Mike Grant, General Manager, Planning & Support
Rebecca Bensemman, Committee Secretary
Craig Johnston, Senior Portfolio Manager, Primary Health Care
Jo Smith, Senior Portfolio Manager, Health of Older Persons
Andrew Orange, Pharmacy Advisor
Doug Edwards, Maori Health Advisor
Jason Keall, Communications Officer
Helene Carbonatto, Executive Programme Director

OTHER:

Public: (1)
Media: (0)

1. APOLOGIES

An apology was received from Barbara Cameron and Oriana Paewai.

2. NOTIFICATION OF LATE ITEMS

There were no late items.

3. CONFLICT AND/OR REGISTER OF INTERESTS UPDATE

3.1 Amendment to the Register of Interests

Karen Naylor noted an amendment to the Register of Interests in respect of her recent appointment as Vice-President of NZ Nurses' Organisation.

3.2 Declaration of Conflicts in Relation to Today's Business

There were no declarations of conflicts in relation to today's business.

4. MINUTES

4.1 Minutes

The Chair sought further information regarding Item 6.1 Update: Regional Services Plan Implementation – Quarter 4, 2012/13, particularly in relation to the Central Region Information Systems Plan (CRISP). Management advised that the Board will receive an in-depth update at its next meeting on 5 November 2013.

Essentially, the financial business case has been recalibrated and it would appear that a fully funded approach is more than Hutt Valley DHB and Capital & Coast DHB can reasonably sustain. Due to a northern regional approach and a southern regional approach there is likely to be less cost efficiencies as original cost savings were achieved based on provision of services to all six DHBs. Full and further information will be provided to the Committee in due course.

The Chair also sought clarification around Item 7.2 Planning & Support Operating Report (1.8.2 Emergency Department) with regard to the cost of the St John Paramedic Service being integrated with other services. This is a stand-alone service and is currently funded by the Ministry of Health as a pilot programme. Integration would make the service more efficient, however this needs to be a permanent solution in order achieve real cost savings.

It was recommended:

that the minutes of the previous meeting held on 15 October 2013 be confirmed as a true and correct record.

4.2 Recommendations to the Board

It was noted that all recommendations contained in the minutes were approved by the Board.

4.3 Matters Arising from the Minutes

There were no matters arising from the minutes.

5. GOVERNANCE

5.1 2013/14 Work Programme

The Committee noted progress made against the 2013/14 work programme.

Karen Naylor asked for a further update regarding Item 61: Contraceptive Services for Women. This had been discussed in a broad context at a previous meeting; details of which were transcribed from the meeting minutes and placed on the work programme. The scale and level of investment for funding of this service will form part of the Annual Plan initiatives which will be reviewed by the Committee in early 2014.

The Committee also commented that black and white graphs presented within the agenda were particularly difficult to interpret. It was advised that such graphics could be released electronically so that the images could be viewed in full colour.

It was recommended:

that the updated work programme for 2013/14 be noted.

6. STRATEGIC / SPECIAL ISSUES

6.1 Draft Strategic Assessment

Helene Carbonatto, Executive Director, presented this report as a templated, high-level strategic picture for assessment. It is a problem-focused assessment, rather than solution-based, and it is the first critical step in meeting the national Capital Investment Committee's (CIC) criteria for consideration of capital approvals in the health sector. The content identifies four key issues, all of which are important. However this assessment has a capital focus, meaning that some facilities are not fit for purpose which limits ability to provide services safely, efficiently and effectively.

The Committee received this report and noted that it contained a significant amount of data and information which provided a useful overview of the strategic context and fit for the proposed investment.

The Committee was also advised that MidCentral DHB may not receive approval at the first cut, however the CIC will provide feedback on any issues so that the DHB can then be guided by this response and address any queries or concerns.

It was recommended:

that the report be received.

7. OPERATIONAL REPORTS

7.1 Planning & Support Operating Report

Item 1.1.1 Application to Extend Dementia Services

Management clarified that MidCentral DHB supports this particular aged residential care facility in transitioning from rest-home level beds to solely providing dementia level of care.

Item 1.4.3 Very Low Cost Access Sustainability

The Ministry of Health is offering one-off funding to employ new graduate primary health care nurses in Very Low Cost Access practices for 12 months from February 2014. It was noted that this initiative is supported nationally and that MidCentral DHB has been operating its Graduate Nurse programme for some years now.

It was recommended:

that this report be received.

7.2 Finance Report – September 2013

Positive financial performance and forecast continue.

It was recommended:

that this report be received.

8. LATE ITEMS

There were no late items for this section of the meeting.

5.14

9. DATE OF NEXT MEETING

Tuesday, 26 November 2013

Karen Naylor noted that her name had inadvertently been omitted from the list of attendees at the previous meeting held on 3 September 2013. She asked that she be noted as present for this meeting. The minutes are to be amended accordingly.

10. EXCLUSION OF PUBLIC

It was recommended:

that the public be excluded from Part 2 of this meeting in accordance with the Official Information Act 1992, section 9 for the following items for the reason stated:

<i>Item</i>	<i>Reason</i>	<i>Reference</i>
<i>"In Committee" Minutes of the Previous Meeting</i>	<i>For reasons stated in the previous agenda</i>	

Confirmed this 26th day of November 2013

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Chairperson