

# MidCentral District Health Board

## Community & Public Health Advisory Committee Meeting

Minutes of meeting held on Tuesday, 2 February 2016 at 1pm at MidCentral District Health Board Offices, Board Room, Gate 2, Heretaunga Street, Palmerston North

### **PRESENT:**

Diane Anderson (Chair)  
Barbara Cameron (Deputy Chair)  
Adrian Broad  
Ann Chapman  
Nadarajah Manoharan  
Oriana Paewai  
Phil Sunderland (ex officio)  
Donald Campbell  
Andrew Ivory

### **IN ATTENDANCE:**

Kathryn Cook, Chief Executive Officer  
Craig Johnston, General Manager, Strategy, Planning & Performance  
Megan Doran, Committee Secretary  
Neil Wanden, General Manager, Finance & Corporate Services  
Barb Bradnock, Senior Portfolio Manager, Child, Youth & Intersectoral Partnerships  
Jo Smith, Senior Portfolio Manager, Health of Older Persons  
Claudine Nepia-Tule, Portfolio Manager, Mental Health & Addictions  
Maha Patel, Intern Portfolio Manager  
Brad Grimmer, Project Manager  
Stephanie Turner, Director, Maori Health & Disability  
Doug Edwards, Manager Maori Workforce Development  
Jordan Dempster, Communications Officer  
Barbara Robson, Board Member  
Jill Matthews, Manager, Administration & Communications  
Andrew Orange, Portfolio Manager, Clinical Services

### **OTHER:**

Public: (2)  
Media: (0)

#### **1. APOLOGIES**

There were no apologies.

#### **2. NOTIFICATION OF LATE ITEMS**

There were no late items.

### **3. CONFLICT AND/OR REGISTER OF INTERESTS UPDATE**

#### **3.1 Amendment to the Register of Interests**

There were no amendments to the Register of Interests.

#### **3.2 Declaration of Conflicts in Relation to Today's Business**

Ms Barbara Cameron declared an ongoing conflict in relation to the Feilding Integrated Family Health Centre (IFHC).

### **4. MINUTES**

#### **4.1 Minutes**

The Chair referred to Item 8.2 DHB Position Statement on Water Fluoridation and supported Dr Donald Campbell's comment reported in the minutes that in smaller town's water fluoridation may not be appropriate and that other options should be looked at, for example tooth paste.

It was recommended:

*that the minutes of the previous meeting held on 24 November 2015 be confirmed as a true and correct record.*

#### **4.2 Recommendations to the Board**

It was noted that all recommendations contained in the minutes were approved by the Board.

#### **4.3 Matters Arising from the Minutes**

There were no matters arising from the minutes.

### **5. GOVERNANCE**

#### **5.1 2015/16 Work Programme**

Kathryn Cook, Chief Executive Officer introduced this paper and noted that reporting was a little behind scheduled. Work will be back on track at the next deadline.

It was recommended:

*that this report be received.*

#### **5.2 Terms of Reference Review, and Committee Structure**

The Chairman of MidCentral District Health Board introduced this paper and advised that work had started late last year.

This report was provided for the Committee's consideration and general discussion.

The Chairman noted that this needs to align with the strategic framework currently under development.

The process for feedback on the Terms of Reference is for Committee Members to email comments/feedback directly to the Chairman for collating. A workshop is scheduled for May 2016 for the Board/Committees.

Ms Ann Chapman agreed with the merging of Community & Public Health Advisory Committee /Disability Support Advisory Group and had for some time but noted in the past some stakeholders had preferred to keep them separate. These views may come out through the engagement process.

Mr Adrian Broad agreed in principle with the paper.

Ms Ann Chapman requested information on the proposed Finance, Risk & Audit Committee, which the chairman undertook to provide.

It was recommended:

*that this report be received.*

## **6. STRATEGIC**

### **6.1 Regional Services Plan 2016/17**

The General Manager, Strategy, Planning & Performance introduced this paper and advised that this was a brief update and that the Regional Services Plan (RSP) for 2016/17 was now underway.

The work required for Hepatitis C, was questioned including the impact on MidCentral DHB. The General Manager, Strategy, Planning & Performance advised that this involved rolling out a strategy in line with national guidelines and would feature in the Annual Plan.

The current situation of the Zika virus was also raised. The Chief Executive Officer advised that the Ministry of Health is involved in the development of guidelines and there would be a brief at the next meeting. However as New Zealand does not have that type of mosquito the cause of concern was where people had been infected overseas. Dr Donald Campbell added that in this respect it is similar to Dengue Fever.

It was recommended:

*that this report be received.*

### **6.2 New Zealand Health Strategy Submission**

The General Manager, Strategy, Planning & Performance introduced this paper.

The information used in MidCentral DHB's submission was collected from a variety of sources including our community and stakeholders.

The Ministry of Health was now in the process of analysing all the submissions received from DHB's and it was indicated that the Strategy would be released 1 July 2016.

The likely impact on the Annual Plan was questioned.

The General Manager, Strategy Planning and Performance advised that the Ministry may provide the DHB with late information and predicted that there would be nothing disruptive.

It was recommended:

*that this report be received.*

## **7. OPERATIONAL REPORTS**

### **7.1 Strategy, Planning & Performance Operating Report (Results for November & December)**

The General Manager, Strategy, Planning and Performance provided a page by page overview of this report.

#### *Item 2.1.1 InterRAI Assessment Tools*

What data we collected and what we used it for was questioned. The Senior Portfolio Manager reported that the data we picked up by clinicians and has been useful for identifying frailty earlier. It also provided a picture across the region as well as highlighting new areas while backing up what is already known.

#### *Item 2.2.1 Maori Directorate*

The General Manager, Strategy, Planning and Performance thanked Stephanie Turner, Director Maori Health and Disability on their work thus far.

The induction programme for the directorate was scheduled for 15 February 2016.

Mr Adrian Broad offered his thanks also to the directorate for their attendance at a recent Massey University Science Unit event.

The General Manager, Strategy Planning and Performance then went on to give a brief update on the IFHCs as follows:

#### *Feilding IFHC*

The Feilding IFHC was having their official opening on 6 February 2016. There were currently four GPs and three Pharmacies working together.

The vacant Clevely land was questioned and the General Manager, Strategy Planning and Performance was unable to provide any information on the Manawatu Community Trust plans.

#### *Kauri IFHC*

Although there has been a series of delays with the Kauri IFHC they were still hoping to progress for a May/June opening.

#### *Western IFHC*

It was noted that a needs assessment had been completed. Both the DHB and Central PHO would like to progress this if resources permit. It would need to work alongside Maori Health Providers and community agencies. Mr Adrian Broad commented that it would definitely be something to look into and noted local body politicians were aware of the need and supportive of further developments.

#### *Item 2.4.2 Integrating Pharmacist Services*

The Chair inquired as to the turnout from MidCentral DHB region at the November national stakeholder workshop.

The Portfolio Manager for Clinical Support advised that there was good representation; Tom Ward from Wards Pharmacy Dannevirke presented, as did Antony Roberts from Cook Street Pharmacy Palmerston North, John Hanifin also presented on behalf of consumers.

There is a local community pharmacy workshop scheduled for 15 February 2016. The CE, General Manager, Strategy, Planning and Performance and the Portfolio Manager, Clinical Support will be attending and co facilitating.

#### *Item 2.5.2 Turbokidz Update*

The General Manager, Strategy, Planning and Performance advised that the Turbokidz programme has been on hold for 18 months/2 years due to the level of expenditure required

and the current financial situation. However this will still be kept on the radar and the team are still working on the model of care.

It was recommended:

*that this report be received.*

## **7.2 Finance Report – Result for November & December 2015**

The General Manager, Strategy, Planning and Performance introduced this report and noted that the funder was currently ahead of budget.

It was recommended:

*that this report be received.*

## **8. LATE ITEMS**

There were no late items for this section of the meeting.

## **9. DATE OF NEXT MEETING**

Tuesday, 15 March 2016

## **11. EXCLUSION OF PUBLIC**

It was recommended:

*that the public be excluded from Part 2 of this meeting in accordance with the Official Information Act 1992, section 9 for the following items for the reason stated:*

<i>Item</i>	<i>Reason</i>	<i>Reference</i>
<i>“In Committee” Minutes of the Previous Meeting</i>	<i>For reasons stated in the previous agenda</i>	
<i>2016/17 Funding Envelope</i>	<i>Subject to negotiation</i>	<i>9(2)(j)</i>
<i>Contracts – Update 2</i>	<i>Subject to negotiation</i>	<i>9(2)(j)</i>

Confirmed this 2<sup>nd</sup> day of February 2016

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Chairperson