

MIDCENTRAL DISTRICT HEALTH BOARD

4-1

Minutes of the MidCentral District Health Board meeting held on 15 February 2011 at 10.00 am at MidCentral District Health Board Offices, Board Room, Gate 2, Heretaunga Street, Palmerston North

PRESENT

Phil Sunderland (Chair)
Diane Anderson
Lindsay Burnell
Ann Chapman
Jack Drummond

Kate Joblin
Mavis Mullins
Karen Naylor
Richard Orzecki
Barbara Robson

IN ATTENDANCE

Murray Georgel, Chief Executive Officer
Mike Grant, General Manager, Funding Division (and Acting General Manager, Corporate Services)
Heather Browning, General Manager, Enable New Zealand
Jill Matthews, Principal Administration Officer
Dennis Geddis, Communications Officer
Nicholas Glubb, Operations Director, Specialist Community & Regional Services
Muriel Hanratty, Director, Patient Safety & Clinical Effectiveness

Public (1)
Media (1)

Opening the meeting, the Chairman welcomed members to the first meeting of 2011. He acknowledged the year past which had been major in terms of financial recovery and progressing health targets and health services. The Chair emphasised the responsibility of the Board to continue to manage its finances so it could invest in new services and associated capital works.

1. APOLOGIES

An apology was received from Pat Kelly, Board Member.

2. LATE ITEMS

There were no late items.

3. CONFLICT AND/OR REGISTER OF INTERESTS UPDATE

3.1 Amendments to the Register of Interests

The following new interests were advised:

- Ann Chapman – ACC. Daughter had a short term temporary contract with ACC.
- Barbara Robson – Ministry of Social Development's Palmerston North/Horowhenua Community Representatives Forum. Mrs Robson was a member of the forum in her role as community representative.

3.2 Declaration of Conflicts in Relation to Today's Business

Ann Chapman advised an interest with agenda item 14.2, Governance Contracts – Quarterly Update. This included a contract with ACC. Her daughter had a short term contract with that organisation.

PUBLIC COMMENT

John Bent, member of the public, addressed the Board regarding the minutes of the Community & Public Health Advisory Committee meeting held on 1 February 2011.

Item 2.7.1, Poverty Affecting Health of Children in our Region: the minutes stated that higher hospital admissions for respiratory illnesses and infections were due to the recessionary times. Mr Bent advised that statistical associations do not establish causality. He suggested the Committee may wish to amend its minutes.

Item 2.7.2, Appropriate Use of Diabetes Test Strips: Mr Bent questioned whether the DHB kept track of all persons within the diabetes service. He noted that people taking neurologic medicines, such as clozapine, could well display diabetic type symptoms but may not have diabetes.

4. MINUTES OF PREVIOUS MEETING

4.1 Minutes

It was resolved:

that the minutes of the previous meeting held on 14 December 2010 be confirmed as a true and correct record.

4.2 Matters Arising from the Minutes

There were no matters arising from the minutes.

5. BOARD COMMITTEES

5.1 Group Audit Committee

It was resolved:

that the unconfirmed minutes of the meeting of the Group Audit Committee held on 14 December 2010 be received and the recommendations contained therein approved.

5.2 Matters Arising

There were no matters arising from the minutes.

5.3 Community & Public Health Advisory Committee

The Committee Chair noted John Bent's comments regarding the minutes and advised she would take these back to the Committee's next meeting.

It was resolved:

that the unconfirmed minutes of the meeting of the Community & Public Health Advisory Committee held on 1 February 2011 be received and the recommendations contained therein approved.

5.4 Matters Arising

5.4.1 Horowhenua Waiting List Practice

It was suggested the waiting list numbers appeared fluid, and care would need to be taken to ascertain the actual size.

5.5 Hospital Advisory Committee

It was resolved:

that the unconfirmed minutes of the meeting of the Hospital Advisory Committee held on 1 February 2011 be received and the recommendations contained therein approved.

5.6 Matters Arising

5.6.1 Child & Adolescent Oral Health Project

It was noted that Tourism Holdings had breached its banking covenants. Tourism Holdings was the parent company of CI Munro – the provider of the new mobile dental units. It was agreed this issue was outside the DHB’s control.

5.6.2 Kimberley Centre

The CEO confirmed that the DHB has insurance cover on all its property. The arrangements for specific properties varied, with some insured for replacement value and others demolition value.

5.7 Enable New Zealand Governance Group

It was resolved:

that the unconfirmed minutes of the meeting of the Enable New Zealand Governance Group held on 1 February 2011 be received and the recommendations contained therein approved.

5.8 Matters Arising

5.8.1 General Manager, Enable New Zealand

The Board noted that Heather Browning had achieved 10years service with Enable New Zealand, and members extended their congratulations to her.

6. STRATEGIC MATTERS

6.1 2011/12 District Annual Plan Development: Progress Report

The new service change arrangements were noted by the Board. The importance of assessing the impact of any service change on clinical outcomes was also noted. Management advised this would feature as part of any service change proposal put forward by MDHB. In addition, if another DHB put forward a proposed service change which could impact MDHB, management would want to understand the impact on clinical benefits.

The importance of ensuring high risk populations were not lost in the move to regional service planning was also raised.

It was resolved:

that the report be received.

6.2 centralAlliance: update

The Chair noted that the centralAlliance sub-committee had agreed a joint workshop be held for both DHBs' Community & Public Health Advisory Committee members to discuss renal services. This was tentatively scheduled for May 2011. Further workshops were envisaged.

It was resolved:

that the report be received.

6.3 2010/11 Quarter 1 DHB Performance Overview

The CEO advised that the National Health Board was comfortable with MDHB's performance, including its financial position. The NHB had sought an assurance the results were sustainable and MDHB would be submitting information to support this over coming weeks. The CEO was confident MDHB would return to "standard monitoring" under the NHB's monitoring intervention framework.

It was noted that the NHB's DHB performance overview template was still under development and could be amended. It was further noted that there would likely be a time lag between quarter end date and the issuing of the performance overview report for that quarter.

It was suggested that MDHB may wish to develop its own performance overview report.

It was resolved:

that the report be received.

7. OPERATIONAL REPORTS

7.1 CEO's Report

7.1.1 Capital Charge

The Board supported a submission being made on the proposed changes to the capital charge arrangements. It noted that it would be doing so in the absence of information regarding the wider strategic position, such as DHB ownership and funding. It was agreed this be noted by the DHB when it made its submission.

It was resolved:

that a submission be made to Treasury regarding proposed changes to the capital charge regime, based on the key points identified in section 4.3 of this report, subject to the following changes being made:

point i: amended "need" to read "requirement";

add point v: MDHB recommends that the capital charge regime be subject to regular review.

7.1.2 Sector Matters

Progress in implementing the Ministerial Review Group’s recommendation around strengthening the National Health Committee’s role was questioned. Management undertook to follow-up on this matter.

7.1.3 Regional Services Plan

It was noted that the Regional Clinical Services Plan was an associated document (a research document) to the Regional Services Plan.

7.1.4 Workforce Planning

The need to retain junior medical staff in provincial areas was discussed, including bonding.

The CEO advised this matter would be addressed in the forthcoming update on workforce issues.

7.1.5 Tax Audit

The Board noted the results of the recent tax audit. It was noted that the audit looked at operational matters, and not policy issues such as application of withholding tax on board members’ expenses.

7.1.5 Financial Matters

The CEO advised that the preliminary January results showed continuation of the trend to date, with each division maintaining or increasing its positive result year to date. The DHB was forecasting to end the year with a small surplus.

The CEO noted two tranches of debt would expire later this year. A recommendation would be made to the Board regarding the proposed course of action.

The CEO advised that the investment level was very positive. This was due to the early receipt of Ministry of Health funding for January 2011.

The debtor analysis was discussed by the Board. It noted that management was actively working to address long term outstanding debts.

Management confirmed that it would be giving consideration to the impact on hospital services of the Rugby World Cup to be held in New Zealand later this year.

It was resolved:

that the report be received.,

8. GOVERNANCE ISSUES

8.1 2010/11 Work Programme

It was resolved:

that the updated work programme for 2010/11 be noted.

9. LATE ITEMS

There were no late items.

10. DATE OF NEXT MEETING

Tuesday, 15 March 2011, MidCentral DHB Offices, Board Room, Gate 2, Heretaunga Street, Palmerston North.

11. EXCLUSION OF PUBLIC

It was resolved:

that the public be excluded from this meeting in accordance with the Official Information Act 1992, section 9 for the following items for the reasons stated:

<i>Item</i>	<i>Reason</i>	<i>Ref</i>
<i>"In Committee" Minutes of the Previous Meeting</i>	<i>For reasons stated in the previous agenda</i>	
<i>"In Committee" Minutes of Committee Meetings:</i> <ul style="list-style-type: none"> • <i>Community & Public Health Advisory Committee, 1 February 2011</i> • <i>Hospital Advisory Committee, 1 February 2011</i> • <i>Enable New Zealand Governance Group, 1 February 2011 – Contracts Update, and, 2011/12 Annual Plan Development</i> 	<i>For the reasons set out in the Committee's order paper of 1.2.2011 meeting held with the public present</i> <i>For the reasons set out in the Committee's order paper of 1.2.2011 meeting held with the public present</i> <i>Under negotiation</i>	<i>9(2)(j)</i>
<i>Operational Matters</i> <ul style="list-style-type: none"> • <i>CEO's Report – DHBNZ Update re Structure</i> • <i>Governance Contracts: Quarterly Update</i> 	<i>Subject of negotiations</i> <i>Subject of negotiations</i>	<i>9(2)(j)</i> <i>9(2)(j)</i>

Confirmed this 15th day of March 2011.

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Chairman