

MIDCENTRAL DISTRICT HEALTH BOARD

Minutes of the MidCentral District Health Board meeting held on 26 February 2013 at 10.00am
at MidCentral District Health Board Offices, Board Room, Gate 2, Heretaunga Street,
Palmerston North

PRESENT

Phil Sunderland (Chair)
Diane Anderson
Ann Chapman
Jack Drummond
Kate Joblin

Pat Kelly
Karen Naylor
Richard Orzecki
Barbara Robson

Unconfirmed Minutes

IN ATTENDANCE

Murray Georgel, Chief Executive Officer
Mike Grant, General Manager, Planning & Support
Heather Browning, General Manager, Enable New Zealand
Jill Matthews, Principal Administration Officer
Dennis Geddis, Communications Officer
Lyn Horgan, Operations Director, Hospital Services
Muriel Hanratty, Director, Patient Safety & Clinical Effectiveness
Vivienne Ayres, Planning & Accountability

Public (1)
Media (1)

1. APOLOGIES

An apology for lateness was received from Lindsay Burnell, Board Member.

2. LATE ITEMS

There were no late items.

3. CONFLICT AND/OR REGISTER OF INTERESTS UPDATE

3.1 Amendments to the Register of Interests

Ann Chapman advised her daughter no longer worked for ACC, and had taken up a role with the Child Action Plan Directorate.

3.2 Declaration of Conflicts in Relation to Today's Business

Ann Chapman noted that item 15.1, Planning Update including reference to the Child Action Plan and her daughter worked with the Child Action Plan Directorate.

4. PUBLIC FORUM

4.1 Questions from the Public

There were no questions from the public

5. MINUTES OF PREVIOUS MEETING

5.1 Minutes

It was resolved:

that the minutes of the previous meeting held on 11 December 2012 be confirmed as a true and correct record.

5.2 Matters Arising from the Minutes

There were no matters arising from the minutes.

6. BOARD COMMITTEES

6.1 Group Audit Committee

It was resolved:

that the unconfirmed minutes of the meeting of the Group Audit Committee held on 11 December 2012 be received and the recommendations contained therein approved.

6.2 Matters Arising

There were no matters arising from the minutes.

6.3 Hospital Advisory Committee

It was resolved:

that the unconfirmed minutes of the meeting of the Hospital Advisory Committee held on 5 February 2013 be received and the recommendations contained therein approved.

6.4 Matters Arising

6.4.1 Privacy Incidents

Barbara Robson advised she would be seeking a correction to the third paragraph of the minutes relating to this matter.

6.4.2 Workforce Strategy

A member noted the scandal of the Staffordshire National Health Trust, stating a huge number of avoidable deaths had occurred because the Trust focused on a narrow range of targets.

6.5 Community & Public Health Advisory Committee

It was resolved:

that the unconfirmed minutes of the meeting of the Community & Public Health Advisory Committee held on 5 February 2013 be received and the recommendations contained therein approved.

6.6 Matters Arising

6.6.1 Community Pharmacy Services Agreement

The General Manager, Planning & Support advised that all local pharmacies had signed up to this Agreement.

6.6.2 Horizon's Funding of Health Shuttles

Members Kelly and Robson requested a copy of management's letter to Horizons on this matter.

6.7 Enable New Zealand Governance Group

It was resolved:

that the unconfirmed minutes of the meeting of the Enable New Zealand Governance Group held on 5 February 2013 be received and the recommendations contained therein approved.

6.8 Matters Arising

There were no matters arising from the minutes.

7. STRATEGIC MATTERS

7.1 HBL Update – Share Issue

It was resolved:

that the report be received; and,

that authority be delegated to the Chief Executive Officer to sign the Consent to Issue of Shares.

7.2 One Patient's Journey

Members were supportive of the approach taken and progress made to date. It was noted that Mrs Robins had elected to come direct to the Board, and had chosen not to go via the usual operational processes as she felt her concerns would be given greater emphasis.

The complexities involved in co-ordinating care across primary and secondary care and several providers was noted.

It was agreed that in future updates on this matter would go via the Hospital Advisory and the Community & Public Health Advisory Committees.

It was resolved:

that the report be received.

8. OPERATIONAL REPORTS

8.1 CEO's Report

8.1.1 Letter of Expectations

The Minister's letter of expectations for 2013/14 was noted. The CEO advised that this had been circulated to staff and was available to them on the DHB's intranet.

It was agreed that clarification be sought on the statement, "... and sharing of patient controlled health records" meant in actual terms. It was considered the current wording was open to interpretation.

8.1.2 My DHB

The establishment of this national on-line information service was noted.

8.1.3 National Health Committee (NHC)

Members noted that the NHC was focused on best efficacy, and based their decisions and recommendations on scientific evidence.

8.1.4 DHB Triennial Elections

Pat Kelly advised that the Palmerston North City Council's elections would be run on a single transferrable voting (STV) system this term.

8.1.5 Regional Matters: National Travel & Accommodation Policy

The CEO reported that the Technical Advisory Service (TAS) advised this piece of work had got some momentum. The CEO expected to provide feedback to the Board at its meeting to be held in May.

8.1.6 Surplus Properties, Horowhenua

Richard Orzecki advised all parties were expressing concern at the slowness of this process.

8.1.7 Information Systems

The update on information systems work was noted. The growing IT requirements – local, regional and national – was raised as regards MDHB's ability to resource these. The General Manager, Planning & Support said a shift in direction was occurring. Work was underway to link MDHB's generalist staff to subject matter experts. There was a significant amount of IT work happening in health and it was all competing for the same resources.

It was agreed that management provide information on current and planned activity around pharmacy IT systems and how these were connected (or not connected), eg e-medicines, e-pharmacy, medicines reconciliation, Concerto, and long term conditions.

Advances in IT technology were discussed, including growing use of Cloud technology, and next generation devices. The General Manager, Planning & Support said the national IT direction was for buying "IT infrastructure as a service", and "software as a service". Issues around ownership of information stored using Cloud technology were important.

8.1.8 Debt and Equity

The CEO drew members' attention to the schedule of debt as contained in his report. He noted that two tranches of debt were due to mature in April. It was management's intention to bring forward a recommendation to the Board at its next meeting to roll over this debt to enable the

DHB to maintain capacity to self-fund future investment. It was agreed that this report would include details of the cost of both roll-over and repayment, including lost interest.

The General Manager, Planning and Support noted that current interest rates resulted in a positive impact for MDHB of having debt monies for investment.

Members noted that the board's treasury management policy was regularly reviewed by the Group Audit Committee. Current policy did not support the use of swap arrangements.

It was resolved:

that the report be received.

9. GOVERNANCE ISSUES

9.1 Manawhenua Hauora Minutes

It was resolved:

that the minutes be received.

9.2 Regional Governance Arrangements

The Chair and CEO updated members on progress in implementing the new governance arrangements. The Regional Governance Group was currently appointing an interim independent chair and expected to hold its first meeting in early March. One of the first matters of business would be the appointment of an independent chair for the Central Region's Technical Advisory Service (TAS) and other independent directors. TAS's amended constitution was in the process of being signed and filed with the Companies Office.

It was noted that MDHB's Chair would sign the TAS constitution on behalf of MDHB.

It was further noted that a framework of the new regional governance arrangements would likely be available in due course.

It was resolved:

that the report be received.

9.3 2012/13 Work Programme

The CEO noted that in line with members' feedback, the board agendas contained divider pages between each report.

Members noted that the next meeting was to be held in Dannevirke.

It was resolved:

that the updated work programme for 2012/13 be noted.

10. LATE ITEMS

There were no late items.

5.6

11. DATE OF NEXT MEETING

Tuesday, 9 April 2013, Tararua District Council, Council Chambers, 26 Gordon Street, Dannevirke.

12. EXCLUSION OF PUBLIC

It was resolved:

that the public be excluded from this meeting in accordance with the Official Information Act 1992, section 9 for the following items for the reasons stated:

<i>Item</i>	<i>Reason</i>	<i>Ref</i>
<i>"In Committee" Minutes of the Previous Meeting</i>	<i>For reasons stated in the previous agenda</i>	
<i>"In Committee" Minutes of Committee Meetings:</i>		
<ul style="list-style-type: none"> • <i>Hospital Advisory Committee, 5 February 2013</i> • <i>Community & Public Health Advisory Committee, 5 February 2013</i> • <i>Enable New Zealand Governance Group, 5 February 2013 – draft service plan & budget; and contracts update</i> 	<p><i>For the reasons set out in the Committee's order paper of 5.2.13 meeting held with the public present</i></p> <p><i>For the reasons set out in the Committee's order paper of 5.2.13 meeting held with the public present</i></p> <p><i>Subject of negotiation</i></p>	9(2)(j)
<p><i>Strategic Matters</i></p> <ul style="list-style-type: none"> • <i>2013/14 Annual Planning</i> • <i>Revenue Banking</i> <p><i>Operational Matters</i></p> <ul style="list-style-type: none"> • <i>CEO's Report</i> <ul style="list-style-type: none"> ○ <i>Allied Laundry Services Limited's Tender Bid</i> ○ <i>centralAlliance – Annual Planning</i> ○ <i>Legal Services Contract</i> ○ <i>Review of Publicly Accessible IT Systems</i> 	<p><i>Subject of negotiation</i></p> <p><i>Subject of negotiation</i></p> <p><i>Subject of negotiation</i></p> <p><i>Subject of negotiation</i></p> <p><i>Subject of negotiation</i></p> <p><i>Subject of negotiation, and, subject of obligation of confidence</i></p>	<p>9(2)(j)</p> <p>9(2)(j)</p> <p>9(2)(j)</p> <p>9(2)(j)</p> <p>9(2)(j)</p> <p>9(2)(j) & 9(ba)</p>

Confirmed this 9th day of April 2013.

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Chairman